



Rizzetta & Company

Preserve at Wilderness Lake Community Development District

Board of Supervisors Meeting December 7, 2022

District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544
813.994.1001

www.wildernesslakecdd.org

PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT

The Preserve at Wilderness Lake Lodge
21320 Wilderness Lake Boulevard, Land O' Lakes, FL 34637

District Board of Supervisors	Holly Ruhlig Bryan Norrie Heather Hepner Beth Edwards Scott Diver	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jayna Cooper	Rizzetta & Company, Inc.
District Attorney	John Vericker	Straley Robin & Vericker
District Engineer	Stephen Brletic	JMT Engineering

All cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · (813) 994-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.wildernesslakecdd.org

December 29, 2022

Board of Supervisors Preserve at Wilderness Lake Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District will be held on **Wednesday, December 7, 2022 at 9:30 a.m.** at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Boulevard, Land O' Lakes, FL 34637. The following is the agenda for this meeting:

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS / BOARD & STAFF RESPONSES**
- 3. BOARD SUPERVISOR REQUESTS AND WALK ON ITEMS**
- 4. BUSINESS ADMINISTRATION – PART 1**
 - A. Administer Oath of Office to Newly Elected Supervisors... Tab 1
 1. Review of Form 1 and Sunshine Law Requirements
 - B. Consideration of Resolution 2023-01, Designating Officers of the District Tab 2
- 5. GENERAL INTEREST ITEMS**
 - A. Landscaping Reports Tab 3
 1. Consideration of RedTree Landscape's Proposals.. Tab 4
 2. Presentation of Irrigation Inspection Report..... Tab 5
 - B. District Engineer Report Tab 6
 1. Update on Splash Pad
 2. Update on Ranger Station
 3. Consideration of Proposals for Dock Repair/ Replacement (under separate cover)
 - C. District Counsel Report
 - D. GHS Environmental Report..... Tab 7
 - E. Community Manager's Report.....Tab 8
 1. Consideration of Constant Contact SMS Marketing Add-on.....Tab 9
- 6. BUSINESS ITEMS**
 - A. Consideration of Egis Insurance's Workers Compensation Proposal for FY 22-23 Tab 10
 - B. Discussion Regarding Storm Drain Markers
 - C. Discussion Regarding Scheduling Workshop for Rules and Regulations

- D. Discussion Regarding Natural Areas Policy Tab 11
- 7. **BUSINESS ADMINISTRATION – PART 2**
 - A. Consideration of Minutes of the Board of Supervisors’ Meeting held on November 2, 2022 Tab 12
 - B. Consideration of Operation and Maintenance Expenditures for September 2022 (under separate cover)
- 8. **DISTRICT MANAGER UPDATE**
 - A. District Manager’s Report.....Tab 13
 - B. Overview of Reserve Study.....Tab 14
- 9. **AUDIENCE COMMENTS/SUPERVISOR REQUESTS**
- 10. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 933-5571.

Sincerely,
Jayna Cooper
District Manager

cc: John Vericker, Straley & Robin
Stephen Brletic, JMT Engineering

Tab 1

**PRESERVE AT WILDERNESS LAKE
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISOR
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE STATE OF FLORIDA.

Signature

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF PASCO

On this ____ day of _____, 20____, sworn to (or affirmed) and subscribed before me by means of ___ physical presence or ___ online notarization, this ____ day of _____, 20__ by _____, to me well known and known to me to be the person described in and who took the aforementioned oath as a Board Member of the Board of Supervisors of MTERC Community Development District and acknowledged to and before me that they took said oath for the purposes therein expressed.

WITNESS my hand and official seal the date aforesaid.

Notary Public
STATE OF FLORIDA

Tab 2

RESOLUTION 2023-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The Preserve at Wilderness Lake Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2022.

**THE PRESERVE AT WILDERNESS
LAKE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 3

PSA _____ HORTICULTURAL

Landscape Consulting & Contract Management
"Protecting Your Landscape Investment"

8431 Prestwick Place
Trinity, FL 34655

LANDSCAPE INSPECTION RESULTS

Date:	October 13, 2022
Client:	Preserve at Wilderness Lake Community Development District
Attended by:	CDD Management- Heather Hepner, Sean Craft Redtree Landscape Systems- RJ Johnson, Joseph Mendoza PSA Horticultural-Tom Picciano

This landscape inspection report and subsequent ones will serve as a both a benchmark of current landscape maintenance concerns and the progress toward corrective actions. It will also serve as a deficiency list of items that should be addressed under the current landscape agreement.

These items must be completed by November 1, 2022. Notify PSA in writing upon their completion, via fax or email, on or before 9 am on November 2, 2022. Contractor must initial the bottom of each page and sign at the bottom of the last page. The reason for any uncompleted deficiency must be listed.

SCORE 1=POOR 2= FAIR 3=GOOD

3 MOWING/EDGING/TRIMMING

The mowers were set to the proper height for sunlight absorption and healthy growth. The blades were sharp, leaving a clean and precise cut. The hard edging was vertical, and the edged material was cleaned out thoroughly. Most of the bed lines were neatly defined, and the line trimming was at the same height as the mowing.

7947 Grasmere-homeowner has cut back his rear shrubs which will now allow area on the right side of his home to be mowed. Met with owner. Examined rear yard. **Completed on 10.26**

Cormorant Cove dock-redefine tree rings around oaks. Grass has grown in. *Photo below.*



Completed on 10.25

RJ

Garden Walk fence line-blow leaves off lawn. **Completed on 10.26**

Eagles Landing exit side fence-redefine back side of bed. **Completed on 10.26**

Americus fence line-redefine back side of bed. It needs to be straightened out. *Photo below.* **Completed on 10.25**



Main entry-hard edge wedelia weekly. **Completed on 10.26**

Most of the rear bed lines were neatly defined. *Photo below.*



3 WOODLINE MAINTENANCE

Blvd. across from Woods Bay-cut back encroaching sections of woodline. **Completed on 10.31**

Out of contract over hanging growth continues to worsen along Ambleside and other areas. **Completed on 10.31**

3 TURF COLOR

Boulevard from Lodge to main entry-turf color ranged from a lightly mottled medium green to a consistent medium green.

Citrus Blossom Park common area-turf color remained a lightly mottled medium green.

Citrus Blossom playground-turf color remained a lightly mottled medium green.

Stoneleigh park-turf color of the common Bermudagrass remained a consistent medium green. The St. Augustine turf was a dark green.

Lodge-turf color of the main lawn ranged from a lightly mottled medium green to a consistent medium green.

RJ

Oakhurst park-turf color of the common Bermudagrass remained a consistent medium green.

Kendall Heath/Waverly Shores-turf color of the common Bermudagrass remained a lightly mottled medium green. The St. Augustine turf color remained a consistent medium green.

Night Heron/Caliente intersection-turf color remained a lightly mottled medium green.

Roundabout-turf color ranged from a lightly mottled medium green to a consistent medium green.

October



October



October



September



September



September



August



August



August



July



July



July



3 TURF DENSITY

Kendall Heath/Waverly Shores-the density of the common Bermudagrass still ranged from fair to good, but it continues to improve. The density of the St. Augustine turf was strong.

Boulevard from Lodge to main entry-the density was strong. The warranty sod had been replaced. Sections near the main entry were heavily weeded which adversely affected the density.

Citrus Blossom park-the density was strong.

Citrus Blossom common area-the density was strong.

Stoneleigh park- the density of the common Bermudagrass was strong. The density of the St. Augustine turf was strong.

Oakhurst park-the density of the common Bermudagrass was strong.

Night Heron/Caliente intersection-the density was strong, but sections were heavily weeded which adversely affected the density.

Lodge-the density of the main entry lawn, front lawn, nature center lawn and rear lawn was strong. The front lawn is being affected by soil compaction.

Tennis court-the density around the tennis court still ranged from fair to good.

The Bahia turf density was strong throughout the property.

2 TURF WEED CONTROL

There was a further increase in the volume of broadleaf weeds. The weather has cooled to the point where post emergent herbicides can be safely applied to turf to eradicate weeds. All the viable St. Augustine turf should receive a blanket application(s) of herbicide and the irrigation should be reduced to areas where dollar weed is proliferating.

Clubhouse playground-treat broadleaf weeds. **Will be completed on 11.2**

Americus-treat broadleaf weeds. **Will be completed on 11.2**

Caliente/Night Heron intersection-treat broadleaf weeds. **Will be completed on 11.2**

Blvd.-treat broadleaf weeds along entire length. **Will be completed on 11.2**

3 TURF INSECT/DISEASE CONTROL/OVERALL HEALTH

Lodge-the front lawn continues to be affected by soil compaction.

Blvd. at Americus-if this new sod does not fully recover by the November inspection, it will need to be replaced.
Photo below.



Blvd. across from Wood's Bay-if this new sod does not fully recover by the November inspection, it will need to be replaced.

Main exit monument-treat ant mounds along curb. **Completed on 10.31**

Butterfly garden walk-treat new sod with fungicide. *Photo below.* **Completed on 10.31**



Cormorant Cove dock-over seed the sparse areas along the sidewalk. **Will be completed on 11.2**

The turf is being mowed and trimmed in accordance with the specifications. There was a slight loss of color, but the density was good throughout most of the community. There was another increase in the broadleaf weed content. The air temperature should now be low enough to perform a blanket application of herbicide to kill the broadleaf weeds. Irrigation needs to be reduced to lessen dollar weed growth. There were no indications of any turf insect presence, though the cooling temperatures make conditions optimum for patch disease. After the fall events are over the lodge lawn will need to be core aerated. Most of the newly installed warranty sod has knit into the soil. The weaker sections may need to be replaced if it does not recover over the next month.

3 SHRUB-TREE INSECT/DISEASE CONTROL/OVERALL HEALTH

Butterfly garden-some of the sage are rotting out. Reduce the irrigation. *Photo below.*



Completed on 10.31

Blvd. bridge- replace dead crotons at both bridges. WARRANTY WORK. *Photo below.* **Completed on 10.31**



The butterfly garden plants were healthy and are actively growing.

2 BED / CRACK WEED CONTROL

Tennis court area-remove pepper tree in palmetto clump along wooden fence. Treat stump with herbicide.

Completed on 10.26

Tennis court-treat weeds along interior perimeter of court. **Completed on 10.25**

Eagles Landing monument-remove bed weeds. **Completed on 10.26**

Sparrow Wood median-remove bed weeds from perennial peanut and ornamental grasses. **Completed on 10.25**

Minnow Brook-treat crack weeds in sidewalk. **Completed on 10.26**

Whispering Wind both sides of road-treat crack weeds. **Completed on 10.26**

2 IRRIGATION MANAGEMENT

Main exit monument-reduce irrigation to lessen dollar weed growth. **Completed on 10.31**

Clubhouse playground-reduce irrigation to lessen dollar weed growth. **Completed on 10.31**

Butterfly garden-reduce irrigation to lessen root rot of sage. **Completed on 10.31**

RJ

Most of the landscape appears to be receiving sufficient irrigation, but there does appear to be excessive irrigation in high visibility sections. There needs to be an improvement in irrigation management in these areas.

General work order-valve locations need to be re-painted on curbs. Paint is fading. This should be done over the winter.

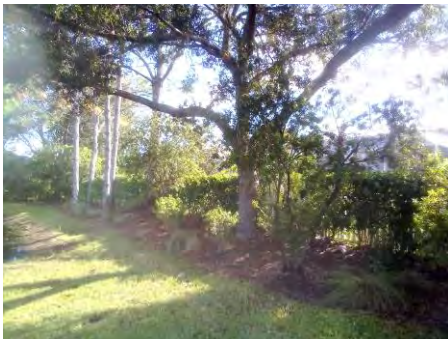
3 SHRUB PRUNING

*It should be noted that the shrubs, including but not limited to, the hawthorns and schilling hollies, should not be pruned too tightly. This means that too much vegetative growth is being removed, limiting the plants availability to make food for itself. In addition, the plant will look more attractive by not having “holes” in it and allowing it to develop its more natural shape. (i.e. Indian Hawthorn has a natural mounded habit)

The hedge lines along the boulevard were allowed to flush out new growth for a fuller appearing plant. These hedges should now be pruned slightly tighter going into the fall/winter season and they also need to be pruned to a level and consistent height. *Similar to photo below.*



Draycott cds-viburnum hedge was neatly pruned. *Photo below.*



Clubhouse service area-palmettos have been pruned off lawn. *Photo below.*



Main entry-wedelia has been cut back off fence line. *Photo below.*



Caliente-prune both sides of long hedge in October. This task is just about complete. **Completed on 10.21**

3 TREE PRUNING

Water's Edge gate-remove moss from crape myrtles. **Completed on 10.31**

Pool deck at filter-elevate oak over pillars. **Completed on 10.31**

Blvd. across from Lakewood Retreat-remove moss, dead wood, crossing branches and water sprouts from crape myrtles. **Completed on 10.31**

Garden Walk fence line-prune low hanging branches over sidewalk. **Completed on 10.31**

3 CLEANUP/RUBBISH REMOVAL

Draycott cds-it appears that palm debris being thrown over the hedge from private homes. *Photo below*



Completed on 10.21

Across from 7937 Foxgrove- remove fallen pine branches. **Completed on 10.21**

Deerfields/Grasmere berm-remove fallen tree debris. **Completed on 10.21**

3 APPEARANCE OF SEASONAL COLOR

The fall seasonal color planting was still providing a strong curb appeal at all locations. The plants remained healthy and did not require any maintenance at this time. *Photo below.*

October



October



October



September



September



September



(0) CARRIED FORWARD FROM PRIOR MONTH

INSPECTION SCORE 36 of 39—PASSED INSPECTION. Passing score is 33 of 39 or 30 of 36 (w/o flowers). Payment for OCTOBER services should be released after the receipt of the DONE REPORT.

FOR MANAGER

None

PROPOSALS

Submit proposal Cormorant Cove dock-flush cut 11 crape myrtles and sod over eight tree rings.

Submitted previously - pending approval - copy attached to this report

Submit proposal Ranger station-pine tree is dead and should be removed.

Submitted previously - pending approval - copy attached to this report

Submit proposal Grasmere berm-pine tree is dead and should be removed.

Submitted previously - pending approval - copy attached to this report

SUMMARY

Redtree performed to contractual standards for this inspection. The turf is being maintained according to the specifications. There was a diminished color over the month, but the density of the turf was strong in most areas. The rapid broadleaf weed growth was affecting the overall density, turf health and quality of some panels. These weeds need to be eradicated. There were no indications of turf insect activity, but patch disease is more likely as the temperatures cool down. Some warranty sod may need to be replaced if it doesn't recover. The shrubs were healthy and neatly pruned and only required some minor cosmetic pruning. There was some hardwood and ornamental tree pruning that needed to be performed. The bed and crack weed control was good in most locations. There were no major irrigation issues that needed to be addressed other than reducing the irrigation to lessen dollar weed germination, root rot and other diseases. The landscape appears to be receiving sufficient irrigation. There

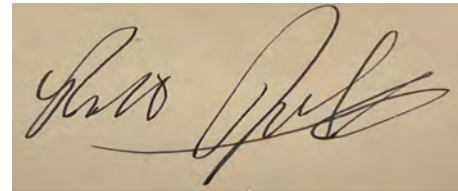
RJ

were still some areas that needed to have storm debris removed. The seasonal mix color planting was performing well.

Be certain to document in writing the rotational work zones that were worked on during the month. All maintenance items noted on this report must be completed during the normal rotational schedule. The reason for any uncompleted task must be noted in writing.

RedTree Landscape Systems certifies that all work on this list has been completed in the 14-day timeframe specified in the contractual agreement and provided to PSA within the same period.

Signature _____
Print Name Robert Johnson, Client Care Specialist
Company RedTree Landscape Systems.LLC
Date 11/02/22

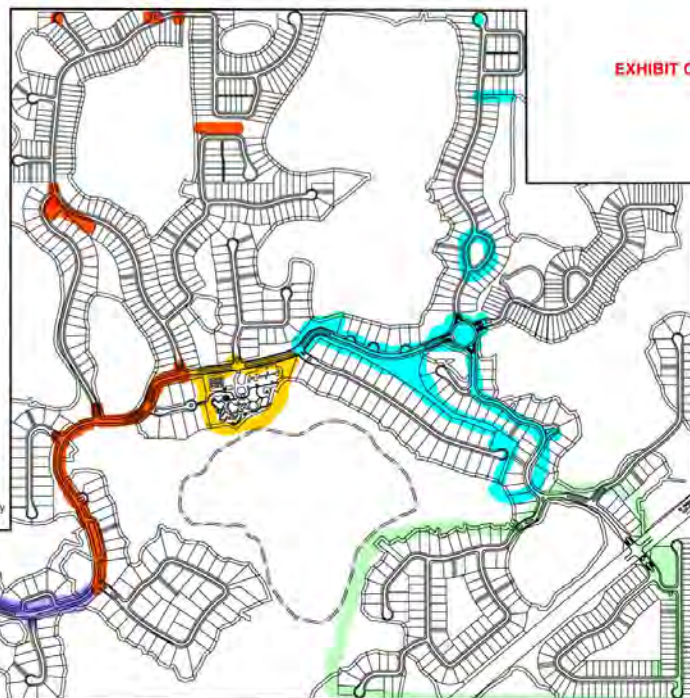


5 Section Schedule

- 1.** Lodge, Kickliter, 2 Medians in front of the Lodge
- 2.** Draycott, Round-about, Deerfield Berm, Small Hedge, Cul-de-sac
- 3.** Cormorant Cove, Derwent Glen, Oakhurst, Woodsmeere, Sparrow Wood
- 4.** Front Entrance to Water's Edge - (Outbound lane), Including Wood Line
- 5.** Americus - Citrus Blossom, CB/WW Park, Stoneleigh Park, Volleyball Park

Bed Map Notes

Thin Saw Palmettos - Bi-monthly
Trim Mulhy Grass - Early summer - Other grasses every other month
Trim back Palm Trees - Mid-Oct. & early summer
Hedges & Weeds - Monthly
Lift tree limbs in winter - As needed in the summer
Deadhead flowers. Keep pots & boxes fresh & healthy - As needed
Clean beds, remove leaves, keep mulch defined, remove moss - Monthly
Pencil lip Crape Myrtles - As needed
Keep overhanging limbs on wood line cut back. Linn trim wood line - Monthly



RJ



The New Standard in Landscape Maintenance

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5532 Auld Lane, Holiday FL 34690

PINE TREE REMOVAL PROPOSAL FOR Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

September 12, 2022

Scope of Work

Remove (1) dead Pine tree in hedge line next to house at 7536 Grassmere Drive – right next to roundabout.



Table with 4 columns: Item, Quantity, Unit Price, Total Price. Row 1: Remove dead Pine tree and grind stump, 1, \$675.00, \$675.00. Row 2: Includes all labor, hauling, and dumping fees.

TOTAL COST: \$675.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059



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5532 Auld Lane, Holiday FL 34690

PINE TREE REMOVAL PROPOSAL FOR Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

September 12, 2022

Scope of Work

Remove (1) dead Pine tree at the Ranger station

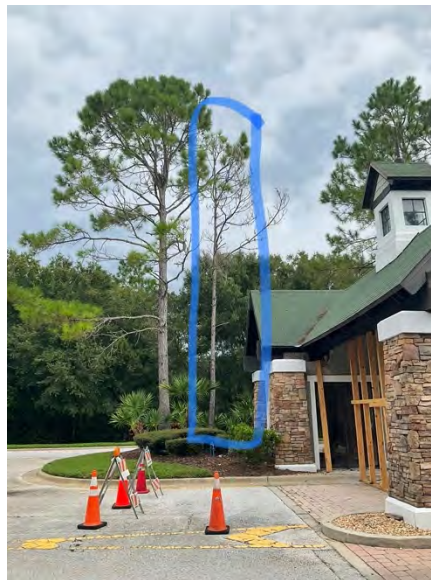


Table with 4 columns: Item, Quantity, Unit Price, Total Price. Row 1: Remove dead Pine tree and grind stump. Row 2: Includes all labor, hauling, and dumping fees.

TOTAL COST: \$675.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059



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LANDSCAPE ENHANCEMENT PROPOSAL

FOR

Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

September 15, 2022

Scope of Work

Landscape Enhancement – at the Cormorant Cove fishing dock next to 21527 Cormorant Covered



Item	Total Price
Flush cut (10) Crepe Myrtles and install (50) pieces of fresh floritam sod in their place.	\$500.00

TOTAL COST: \$500.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist
rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059

Tab 4



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5532 Auld Lane, Holiday FL 34690

SCHOOL BUS CLEARANCE

TREE PRUNING PROPOSAL

FOR

PRESERVE AT WILDERNESS LAKE CDD

Attention: Ms. Sean Craft – Lodge Manager

November 8, 2022

Target Area

A total of (14) trees specified in walkthrough between Sean Craft and Robert Johnson.

Scope of Work

This proposal includes the following functions performed under the watch and instruction of an ISA Certified Arborist:

	<ul style="list-style-type: none"> • Removal of all damaged limbs. • Removal of all diseased limbs. • Removal of all dead limbs. • Removal of all mistletoe. • Removal of all sucker growth. • Removal of watersprout growth. • Removal of cross-over branches.
<p>A. Targetting the cut</p>	<ul style="list-style-type: none"> • Proper limb removal at the branch bark ridge and collar. • Proper drop-crotch pruning to ensure the health of the tree.



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	<ul style="list-style-type: none"> • Structural elevation to provide proper clearance for pedestrians on landscape areas. • Structural elevation to provide proper clearance for trucks and emergency vehicles on roadways. • Includes debris removal, hauling fees and dumping fees for all debris.
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Tree Type	Quantity	Unit Price	Total Price
Oak Trees	14	\$275.00	\$3,850.00
Total:			\$3,850.00

Authorized Signature to Proceed

_____/_____/_____
Date of Authorization

Proposal submitted by Peter Lucadano – CEO / Owner & ISA Certified Arborist
peteluke@redtreelandscape.com / Cell phone: (727) 919-3915



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LIFT AND CENTER PRUNE OAK TREES PROPOSAL

FOR

Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

November 22, 2022

Scope of Work

Lift and center prune (2) Oak trees – Herons Wood Monument – corner of Citrus Blossom Drive and Whispering Wind Drive.

All work to be done under the supervision of an ISA Certified Arborist.



Item	Quantity	Unit Price	Total Price
Lift and center prune (2) Oak trees as indicated in photo above	2	\$275.00	\$550.00
Includes all labor, hauling and dumping fees			

TOTAL COST: \$550.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist
rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059



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5532 Auld Lane, Holiday FL 34690

REVISED PALM TREE REMOVAL AND REPLACEMENT PROPOSAL

FOR

Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

November 22, 2022

Scope of Work

Remove and replace (2) dead palm trees with (2) cabbage palms – corner of Citrus Blossom and Wilderness Lake Blvd. – at Quail Trace Monument.



Item	Quantity	Unit Price	Total Price
Flush cut and remove (2) dead Palm trees	2	\$675.00	\$1,350.00
Install (2) Cabbage Palm trees.	2	\$415.00	\$830.00
Includes all labor, hauling and dumping fees			

TOTAL COST: \$2,180.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist
rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059



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5532 Auld Lane, Holiday FL 34690

REVISED EAGLES LANDING MONUMENT – LANDSCAPE ENHANCEMENT PROPOSAL

FOR

Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

November 23, 2022

Scope of Work

Landscape Enhancement – Eagles Landing Monument at Palmetto Pines and Wilderness Lakes Boulevard.



Table with 5 columns: Item, Size, Quantity, Unit Price, Total Price. Rows include Pringle Podocarpus, Flax Lilies, and Natal Plum Carissa.

TOTAL COST: \$940.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist
rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059



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5532 Auld Lane, Holiday FL 34690

LANDSCAPE ENHANCEMENT PROPOSAL

FOR

Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

September 15, 2022

Scope of Work

Landscape Enhancement – at the Cormorant Cove fishing dock next to 21527 Cormorant Covered



Item	Total Price
Flush cut (10) Crepe Myrtles and install (50) pieces of fresh floritam sod in their place.	\$500.00

TOTAL COST: \$500.00

Authorized Signature to Proceed

Date of Authorization

Proposal submitted by Robert Johnson – Client Care Specialist
rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059

Tab 5



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

*Neighborhood Park
Preserves at Wilderness
hunter hybrid*

PROPERTY	DATE: 11/18/22							TECHNICIAN(S): John - Miller						
TIMER TYPE	PROGRAM A / BATTERY 1							PROGRAM C / BATTERY 3						
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
START:	STOP:							STOP:						
PROGRAM B / BATTERY 2	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
START:	STOP:							STOP:						
ZONE NUMBER	PROGRAM D / BATTERY 4							PROGRAM D / BATTERY 4						
ZONE # PROG A / BATTERY 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14
ZONE # PROG B / BATTERY 2	30	30	30	30	30	30	30	30	30	30	30	30	30	30
ZONE # PROG C / BATTERY 3														
ZONE # PROG D / BATTERY 4														
SPRAY / ROTOR/ DRIP / MIX	S	S	R	R	R	R	R	S	R	S	R	R	R	R
CLEANED CLOGGED NOZZLE														
CHANGED INCORRECT NOZZLE														
REPLACED NOZZLE														
ADJUST ARC / RADIUS	2	1		1										
STRAIGHTEN HEADS														
HEAD MISSING / BROKE														
CHANGE 4" TO 6"														
CHANGE 4" TO 12"														
CHANGE 6" TO 12"														
SHRUBS: RAISED HEADS														
TURF: RAISED HEADS														
RELOCATE HEADS														
LEAK IN HEADS														
LEAK IN PIPE														
ROTORS NOT ROTATING														
VALVE INOPERABLE														
REPAIR DRIP LINE														
NOTES:	Note: Found water turned off inside park at meter													



REDTREE LANDSCAPE SYSTEMS IRRIGATION CONTROLLER CHECKLIST

Deer field

PROPERTY		TIMER TYPE							DATE: 11/11/22							TECHNICIAN(S): John / murky						
TIMER TYPE		PROGRAMS at wilderness Hunter F-Core							WATER SOURCE							RAIN SWITCH TYPE						
PROGRAM A / BATTERY 1		MON	TUE	WED	THU	FRI	SAT	SUN	PROGRAM C / BATTERY 3							MON	TUE	WED	THU	FRI	SAT	SUN
START:		1	2	3	4	5	6	7	START:							well						
PROGRAM B / BATTERY 2		MON	TUE	WED	THU	FRI	SAT	SUN	PROGRAM C / BATTERY 4							MON	TUE	WED	THU	FRI	SAT	SUN
START:		30	7	30	30	30	30	30	START:													
ZONE NUMBER		1	2	3	4	5	6	7	8	9	10											
ZONE # PROG A / BATTERY 1		30	7	30	30	30	30	30	30	30	30											
ZONE # PROG B / BATTERY 2																						
ZONE # PROG C / BATTERY 3																						
ZONE # PROG D / BATTERY 4																						
SPRAY / ROTOR/ DRIP / MIX		S	S	S	R	R	S	S	S	M	S											
CLEANED CLOGGED NOZZLE																						
CHANGED INCORRECT NOZZLE																						
REPLACED NOZZLE																						
ADJUST ARC / RADIUS		1			2		1															
STRAIGHTEN HEADS																						
HEAD MISSING / BROKE		1						1														
CHANGE 4" TO 6"																						
CHANGE 4" TO 12"																						
CHANGE 6" TO 12"																						
SHRUBS: RAISED HEADS																						
TURF: RAISED HEADS																						
RELOCATE HEADS																						
LEAK IN HEADS																						
LEAK IN PIPE																						
ROTORS NOT ROTATING																						
VALVE INOPERABLE																						
REPAIR DRIP LINE																						
NOTES:		NOTE: Cover for Pressure Switch is missing again!																				



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

PROPERTY	Preserves at Wilderness							DATE:	11/12/22						
TIMER TYPE	Node 200'S							TECHNICIAN(S):	John - mrc						
PROGRAM A / BATTERY 1	MON	TUE	WED	THU	FRI	SAT	SUN	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN
START:								PROGRAM C / BATTERY 3							
PROGRAM B / BATTERY 2	MON	TUE	WED	THU	FRI	SAT	SUN	START:							
START:								PROGRAM C / BATTERY 4	MON	TUE	WED	THU	FRI	SAT	SUN
ZONE NUMBER	115 AM							START:							
ZONE # PROG A / BATTERY 1	1	2			1										
ZONE # PROG B / BATTERY 2	30	30			30										
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR/ DRIP / MIX	R	R			S										
CLEANED CLOGGED NOZZLE					1										
CHANGED INCORRECT NOZZLE					2										
REPLACED NOZZLE															
ADJUST ARC / RADIUS															
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE															
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:	Note found water shut off at back flow -														



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

DP Controller
Progrms at wilderness
ICC Hunter

PROPERTY TIMER TYPE	DATE: 11/12/23							TECHNICIAN(S): Dhw - Mike								
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN		
PROGRAM A / BATTERY 1																
START:	10AM							Well								
PROGRAM B / BATTERY 2																
START:								STOP:								
ZONE NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
ZONE # PROG A / BATTERY 1	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
ZONE # PROG B / BATTERY 2																
ZONE # PROG C / BATTERY 3																
ZONE # PROG D / BATTERY 4																
SPRAY / ROTOR / DRIP / MIX	M	M	S	S	S	S	S	R	S	R	R	R	R	R	R	M
CLEANED CLOGGED NOZZLE																
CHANGED INCORRECT NOZZLE																
REPLACED NOZZLE	1															
ADJUST ARC / RADIUS		1														
STRAIGHTEN HEADS																
HEAD MISSING / BROKE																
CHANGE 4" TO 6"																
CHANGE 4" TO 12"																
CHANGE 6" TO 12"																
SHRUBS: RAISED HEADS																
TURF: RAISED HEADS																
RELOCATE HEADS																
LEAK IN HEADS																
LEAK IN PIPE																
ROTORS NOT ROTATING																
VALVE INOPERABLE																
REPAIR DRIP LINE																
NOTES:	All Timers cut down to 1 day a week															



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Volley Ball Ct

PROPERTY TIMER TYPE	PRESERVES AT WILDERNESS							DATE:	TECHNICIAN(S):							
	MON	TUE	WED	THU	FRI	SAT	SUN	11/12/22	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1					<u>FRI</u>				PROGRAM C / BATTERY 3	John						
START:	12PM								START:	Well						
PROGRAM B / BATTERY 2									PROGRAM C / BATTERY 4							
START:									START:							
ZONE NUMBER	1	2	3	4	5											
ZONE # PROG A / BATTERY 1	60	25	60	60												
ZONE # PROG B / BATTERY 2																
ZONE # PROG C / BATTERY 3																
ZONE # PROG D / BATTERY 4																
SPRAY / ROTOR/ DRIP / MIX	N	S	N	S	N											
CLEANED CLOGGED NOZZLE																
CHANGED INCORRECT NOZZLE																
REPLACED NOZZLE																
ADJUST ARC / RADIUS																
STRAIGHTEN HEADS																
HEAD MISSING / BROKE																
CHANGE 4" TO 6"																
CHANGE 4" TO 12"																
CHANGE 6" TO 12"																
SHRUBS: RAISED HEADS																
TURF: RAISED HEADS																
RELOCATE HEADS																
LEAK IN HEADS																
LEAK IN PIPE																
ROTORS NOT ROTATING																
VALVE INOPERABLE																
REPAIR DRIP LINE																
NOTES:	MADE Adjustments as Needed															



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

*Sparrow wood
Reserves at wilderness
Hunter ACC*

PROPERTY TIMER TYPE	DATE: 11/23/22							TECHNICIAN(S): John / Shawn						
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1														
START:														
PROGRAM B / BATTERY 2														
START:														
ZONE NUMBER														
ZONE # PROG A / BATTERY 1														
ZONE # PROG B / BATTERY 2														
ZONE # PROG C / BATTERY 3														
ZONE # PROG D / BATTERY 4														
SPRAY / ROTOR / DRIP / MIX														
CLEANED CLOGGED NOZZLE														
CHANGED INCORRECT NOZZLE														
REPLACED NOZZLE														
ADJUST ARC / RADIUS														
STRAIGHTEN HEADS														
HEAD MISSING / BROKE														
CHANGE 4" TO 6"														
CHANGE 4" TO 12"														
CHANGE 6" TO 12"														
SHRUBS: RAISED HEADS														
TURF: RAISED HEADS														
RELOCATE HEADS														
LEAK IN HEADS														
LEAK IN PIPE														
ROTORS NOT ROTATING														
VALVE INOPERABLE														
REPAIR DRIP LINE														
NOTES:	<i>Down due to electric supply to the pump is to low.</i>													

Tab 6



Preserve at Wilderness Lake CDD

ENGINEER'S REPORT FOR December 7th, 2022 BOARD MEETING

Ongoing Projects Report and Updates:

Ranger Station Repair

The permit is approved. The beam was delivered the day after Thanksgiving. The work is to begin on December 5th with the main beam installation to take place on December 8th. The work should take approximately 1 week with an additional week for cleanup and punchlist items.

Splash Pad Surface & Repair

The remainder of the splash pad work with Phoenix Pools is to take place on December 1st and take approximately 1 week to complete. The resurfacing is scheduled to begin December 5th and take approximately 4 days to complete.

Grasmere Tract/Access Issue

JMT reached out to multiple vendors for a proposal to perform the work associated with the permanent swales and the installation of a gate. Site Masters responded with a proposal (attached to this report) of \$4200. JMT is still pursuing getting a second bid that will be brought under separate cover to the meeting for discussion. Plat documents requested from the county have not been sent yet though the request is still in process. The county has not given a timeline for when they will send.

Floating Dock Repair

JMT has met with the 2 vendors anticipated to submit proposal regarding dock repair/improvements. The bids are anticipated to come in before the board meeting but were not submitted in time for the agenda. Bids will be distributed to the board separately as received. Attached to this report are pictures of the WearDeck composite material that is anticipated to be bid.

Sand Volleyball Court Drainage

JMT reached out to multiple vendors for a proposal to perform the work associated with a permanent drainage fix for the volleyball court. Site Masters responded with a proposal (attached to this report) of \$4200. JMT is still pursuing getting a second bid that will be brought under separate cover to the meeting for discussion.





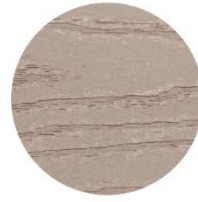
Cedar



Barefoot Sand



Sand



Weatherwood



Saddle



Gray



Barefoot Gray



White







Site Masters of Florida, LLC
5551 Bloomfield Blvd.
Lakeland, FL 33810
Phone: (813) 917-9567
Email: tim.sitemastersofflorida@yahoo.com

PROPOSAL

Wilderness Lake Preserve CDD

Volleyball Court Underdrain

11/28/2022

**Construct 70' of underdrain in sand volleyball court between
Foxgrove and Stoneleigh, with 60' of 6" PVC pipe to convey
discharge to adjacent wooded area**

TOTAL \$4,200

Site Masters of Florida, LLC
5551 Bloomfield Blvd.
Lakeland, FL 33810
Phone: (813) 917-9567
Email: tim.sitemastersofflorida@yahoo.com

PROPOSAL

Wilderness Lake Preserve CDD

Grasmere Drive Swales

11/28/2022

Construct 3 swales, 5' wide, from north side of 7947 Grasmere Drive to convey surface drainage to existing low area to the north.

Swales will be restored with sod to match existing.

Excess soil and grass will be disposed offsite.

Install 6' wide gate in existing wire fence at Grasmere Drive R.O.W.

Trees/brush and mild berm will be removed to accommodate new gate

TOTAL \$4,200

Tab 7



GHS Environmental
PO Box 55802
St. Petersburg, FL 33732-5802
727-667-6786

November 28, 2022

The Preserve at Wilderness Lake CDD
c/o Ms. Jayna Cooper
21320 Wilderness Lake Boulevard
Land O' Lakes, Florida 34637

**Re: The Preserve at Wilderness Lake Community Development District (CDD)
November 2022 Summary Report**

Dear Ms. Cooper,

GHS Environmental (GHS) herein submits this report to summarize the work that was completed during the month of November 2022 at the Wilderness Lake Preserve (WLP) community located in Land O' Lakes, Florida.

Dates Worked Performed: October 25, 26, 27, 28, November 1, 3, 4, 7, 14, 21 and 28

Summary of Monthly Objectives/Goals Achieved:

1. Performed monthly inspections and maintenance of vegetation/algae in stormwater ponds.
2. Removed trash from stormwater ponds.
3. Trimming, vine removal and brush cutting of Maintenance Area No. 10. Field meeting with B. Edwards to review wood line behind the lodge.
4. Prepared information package and attended the Informational Meeting with S. Craft and J. Cooper concerning the littoral shelf in Pond No. 28 (Deerfield) on November 1, 2022.
5. Reviewed summary notes of the Informational Meeting prepared by J. Cooper.
6. Removed treated vegetation on the west side of the Bay Lake dock for a new kayak/canoe launch area.
7. Reviewed approved construction plans to answer wetland setback limits question located between Wetland O and Deer Path Lane per T. Case.
8. Field checked control structures CS-P1 and CS-P2 located in Wetland P to ensure there are no blockages.
9. Field meeting with S. Craft and B. Edwards to review potential options for the kayak storage and dock configuration. Reviewed previously approved permit drawings from the Southwest Florida Water Management District database.
10. Applied EutroSorb in Pond No. 24 to remove phosphorus from the water column to help with algae control.
11. Phone and email correspondence with J. Cooper and S. Craft.
12. Prepared and submitted monthly summary report.



We appreciate the opportunity to assist you with this project. Please do not hesitate to call us at (727) 432-2820 with any questions or if you need any additional information.

Sincerely yours,

GHS Environmental










A handwritten signature in black ink, appearing to read 'C. Burnite'. The signature is fluid and cursive, with a large initial 'C' and a long, sweeping underline.

Chuck Burnite
Senior Environmental Scientist


THE PRESERVE AT WILDERNESS LAKES CDD

Map of Stormwater Ponds, Natural Wetlands and Wood Line Trimming Areas

Legend

-  Stormwater Ponds
-  Natural Wetland Systems
-  Natural Lake (Open Water)
-  Property Boundary
-  Cul-De-Sac Maintenance
-  Weir
-  Bubbler Box
-  Control Structure
-  Drainage Flow

Wood Line Trimming Areas

-  Maintenance Area No. 1
-  Maintenance Area No. 2
-  Maintenance Area No. 3
-  Maintenance Area No. 4
-  Maintenance Area No. 5
-  Maintenance Area No. 6
-  Maintenance Area No. 7
-  Maintenance Area No. 8
-  Maintenance Area No. 9
-  Maintenance Area No. 10
-  Maintenance Area No. 11
-  Maintenance Area No. 12

Note: Natural Lake "E" was previously identified as Stormwater Pond No. 23 on maps prepared by others. Since this area is natural, it has been moved into the wetland lettering system. There is no Stormwater Pond No. 23.

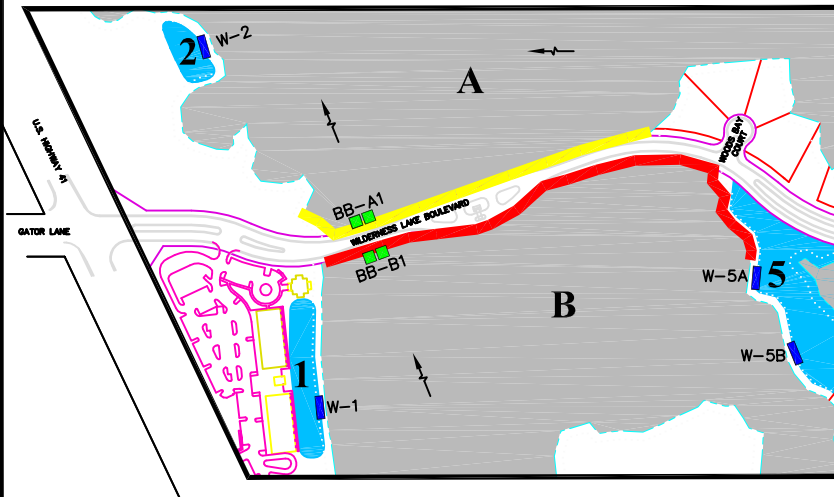
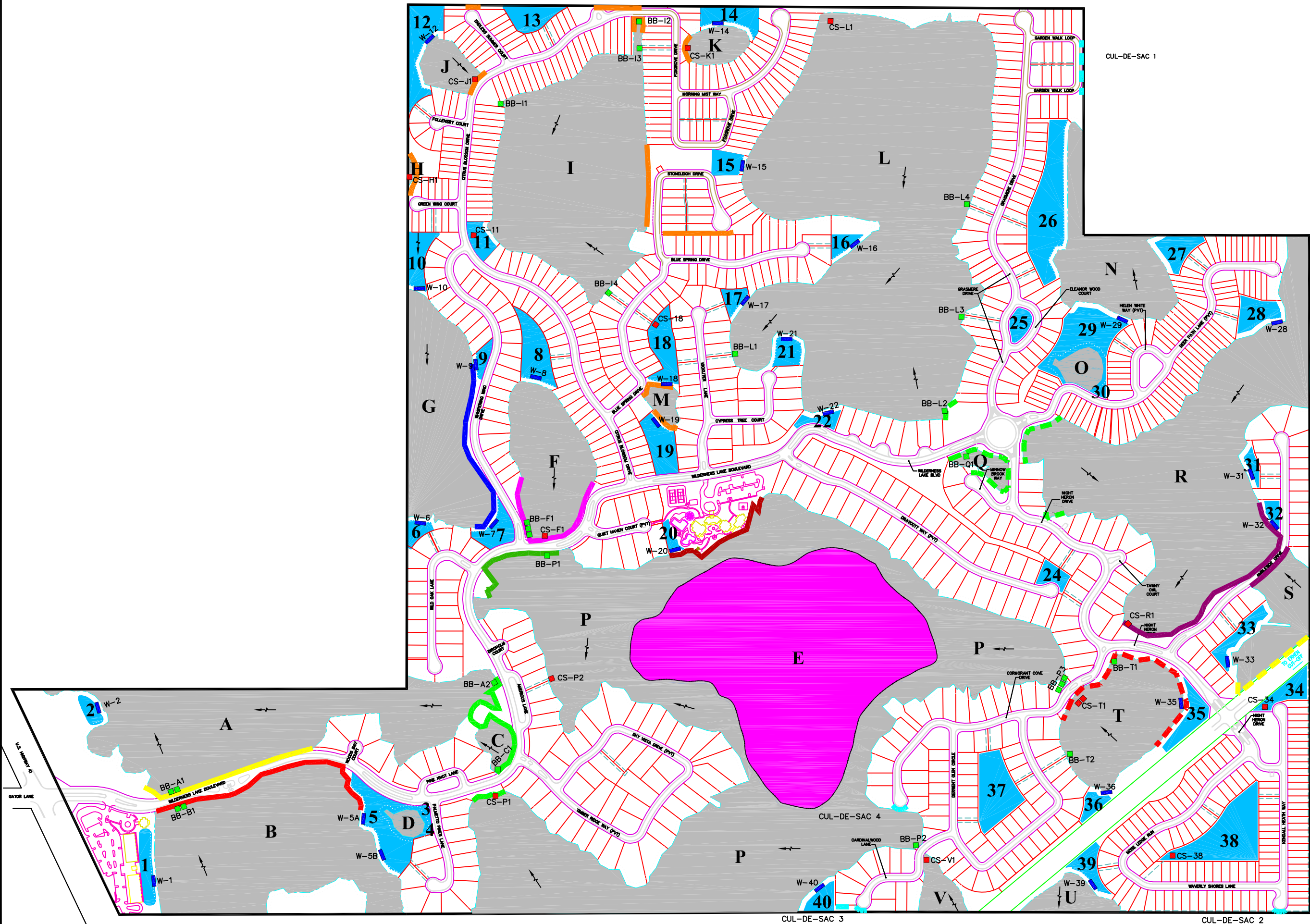
Date: September 18, 2020



Not to Scale



GHS Environmental
 PO Box 55802
 St. Petersburg, FL 33732-5582
 Phone: 727-432-2820
 Chuck@GHSEnvironmental.com
 www.GHSEnvironmental.com



CUL-DE-SAC 3

CUL-DE-SAC 2

CUL-DE-SAC 4

CUL-DE-SAC 1

Tab 8



Wilderness Lake Preserve Community Development District (CDD)

Wilderness Lake Preserve

21320 Wilderness Lake Blvd • Land O Lakes, FL • 34637

Phone: 813-995-2437 • Fax: 813-995-2436

November 2022 Clubhouse Operations / Maintenance Updates

- Executed proposal to refresh the fitness center, clearing the way for several new pieces of multi-function equipment to be installed as well as four new Peleton bicycles. Delivery expected in December. Coordinating with Board member on the extraction of old items to be donated to a local fire department.
- Executed proposal to allow GHS Environmental Services to cut back areas of vegetation near the dock which would allow watercraft to launch from the shoreline. Shoreline has now been cleared and watercraft is able to launch from there.
- Executed proposal to have electrical work done to the first four monuments coming in off of SR 41 as they had gone out. Had additional electrical work done at the playground outside the Lodge and in the General Store as both were necessary.
- Executed proposal to replace the air handling unit just outside the main lodge as the coil had developed a large leak.
- Executed proposal to repair the handicap lift at the lap pool and requested a proposal to repair coping in the same area which is cracked. Awaiting receipt.
- Executed proposal for Square terminal as directed by the Board at the November meeting. Awaiting receipt.

Maintenance Completed Tasks:

- Installed new rim on basketball backboard. Also applied a fresh coat of paint.
- Installed bollard at Cormorant Cove dock
- Repaired damaged fencing at Cormorant Cove dock.
- Power washed moldy areas of tennis courts and basketball court.
- Cleaned out debris from behind maintenance shed and leading out into back storage area where pavers are kept.
- Moved county sign up at Palmetto Pines per instruction from the CDD.
- Repair supply duct in the nail tech salon.
- Install new lock on door leading into the Nature Center classroom.
- Replace several slats of fencing (50+) throughout the community and apply fresh paint to all.
- Repaint the concrete pillars at the community entrance.
- Reattached downed windscreens at tennis courts which were knocked down by Tropical Storm Nicole.

November 2022 Playground and Dock Inspection

- See Report Under Separate Cover

November 2022 Projects In Work/Projected Projects

- See Report Under Separate Cover



Wilderness Lake Preserve Community Development District (CDD)

November 2022 Landscaping Projects in Work/Completed Projects

- See Report Under Separate Cover

Pasco Sheriff's Special Detail Report on Citations & Warnings

- See Report Under Separate Cover

Scheduled Room Usage/Rentals (December)

- 12/4, Linares (AC) @1pm
- 12/10, Burgess (NC/Theatre) @ 10:30am
- 12/10, Torres (AC) @ 12pm
- 12/10, Griffen (AC) @ 6pm
- 12/11, Vento (AC) @ 2pm
- 12/18, Faleev (NC Classroom) @ 12:30pm
- 12/22, Martinez (AC) @ 4pm
- 12/23, Wilson (AC) @ 3pm

In preparation for a meeting or rental, the staff on duty is responsible for the presentation of the room. This may include cleaning, staging of tables & chairs, and concierge services.

***AC: Activities Center and NC: Nature Center Classroom**

Vendors on site performing a service:

- **PC Consultants:** Performed repairs to office desktops which had previously been unable to access the S drive and to issue access cards to residents.
- **A Total Solution.** Completed repairs to fire/burglar alarm system. Inspected all fire alarms and they passed said inspection
- **Stellar Electric.** Repaired all four of the monument lights coming off the SR 41 entrance which had gone out. Also performed electrical repairs at the playground outside the Lodge and in the General Store.
- **Cool Coast A/C.** Installed new Air Handling Unit outside the Lodge.
- **Hughes Exterminators.** Performed monthly treatment.
- **Fit Logic.** Performed quarterly maintenance. Requested proposal to repair one treadmill that will only increase in speed rather than decrease.



Wilderness Lake Preserve Community Development District (CDD)

Upcoming Meetings and Events

➤ **December**

- 12/7, CDD Meeting, 9:30am
- 12/12, ARC Meeting, 6:30pm
- 12/13, HOA Meeting, 6:30pm
- 12/3, Santa Parade 3pm.
- 12/3, Tree Lighting Ceremony, 6pm
- 12/8, Lighting of the Menorah, 6:30pm
- 12/14, Line Dance w/Simone, 7pm
- 12/15, Holiday House Decorating Contest, 7pm
- 12/17, Breakfast with Santa, 10am
- 12/17, One Blood Bus, 10am
- 12/18, Merry Little Christmas Performance, 1:45pm
- 12/18, Stand Up Comedy Night, 7pm
- 12/21, Ginger Bread House, 1pm
- 12/29, New Years Kids Crafting Event, 2pm
- 12/30, New Years Pre-Eve Celebration, 6pm
- 12/1, 12/6, 12/8, 12/13, 12/15, 12/20, 12/22, 12/27, 12/29 Yoga Classes, 8:45am
- 12/5, 12/7, 12/12, 12/14, 12/19, 12/21, 12/23, 12/28, 12/30 Walking Toning Classes, 9:30am
- 12/7, 12/14, 12/21, 12/28 Food Truck Nights, 5pm
- 12/7, 12/14, 12/21, 12/28 Women's Bible Study, 10am
- 12/3, 12/17 Tennis Classes, 9am

Resident Requests

- Frequent requests to either remove or pare back trees encroaching from the conservation areas many homes back up to. Residents are being directed to take care of those issues themselves if they are not in the 12 prescribed areas GHS Environmental Services is contracted for.
- To pare back several trees located in the common areas that fall below the 14' threshold and prevent the school buses from being able to pass through safely. Red Tree performed an on the ground cutback and have a separate proposal to center cut fourteen (14) trees throughout the community before the Board presently.



Wilderness Lake Preserve Community Development District (CDD)

Employee Schedule (December):

- See Report Under Separate Cover

Radar Speed Sign Data (November):

- See Report Under Separate Cover

Budget Tracking and Attendance (1st Quarter of FY 2023):

- See Report Under Separate Cover

Red Tree Irrigation (Wet Check) Report:

- See Report Under Separate Cover

Wilderness Lakes Preserve

Dec 3, 2022 - Dec 9, 2022 at Default

NAME	SAT 3	SUN 4	MON 5	TUE 6	WED 7	THU 8	FRI 9
Carmen Torres	12p - 9p Events Coordinator		8:30a - 5p Events Coordinator		8:30a - 5p Events Coordinator	8:30a - 5p Events Coordinator	8:30a - 5p Events Coordinator
Dennis Kilcoyne			6:30a - 2:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor
Evelyn Ocasio-Lopez	9:30a - 6p Lodge Representative	11:30a - 9p Lodge Representative	1p - 9p Lodge Representative	12:30p - 9p Lodge Representative	8:30a - 5p Lodge Representative	Time Off All Day	Time Off All Day
Gabe Texidor	4:30p - 10p Lodge Representative		12:30p - 9p Lodge Representative		1p - 9p Lodge Representative	8:30a - 9p Lodge Representative	1p - 9p Lodge Representative
Judy Norris	6p - 10p Senior Lodge Rep	11a - 9p Senior Lodge Rep	8:30a - 3p Senior Lodge Rep	4p - 9p Senior Lodge Rep		4p - 9p Lodge Representative	1:30p - 9p Senior Lodge Rep
Sean Craft			8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager
Terri Oakley	9:30a - 6p Assistant Manager	11:30a - 9p Assistant Manager		8:30a - 5p Assistant Manager	1:30p - 9p Assistant Manager		8:30a - 5p Assistant Manager
Trevor Elliott	8a - 4p Maintenance Technician	8a - 4p Maintenance Technician			8a - 4p Maintenance Technician	8a - 4p Maintenance Technician	8a - 4p Maintenance Technician

Annotations

Job Site Details

Wilderness Lakes Preserve

Dec 10, 2022 - Dec 16, 2022 at Default

NAME	SAT 10	SUN 11	MON 12	TUE 13	WED 14	THU 15	FRI 16
Carmen Torres		12p - 9p Events Coordinator	8:30a - 5p Events Coordinator		8:30a - 5p Events Coordinator	12:30p - 9p Events Coordinator	8:30a - 5p Events Coordinator
Dennis Kilcoyne			6:30a - 2:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor
Evelyn Ocasio-Lopez	Time Off All Day	Time Off All Day	12:30p - 9p Lodge Representative	8:30a - 5p Lodge Representative	12:30p - 9p Lodge Representative	12:30p - 9p Lodge Representative	8:30a - 5p Lodge Representative
Gabe Texidor	1p - 10p Lodge Representative			12:30p - 9p Lodge Representative	2:30p - 9p Lodge Representative	4p - 9p Lodge Representative	4p - 9p Lodge Representative
Judy Norris	6p - 10p Senior Lodge Rep	11a - 9p Senior Lodge Rep	8:30a - 3p Senior Lodge Rep	4:30p - 9p Senior Lodge Rep		8:30a - 3p Senior Lodge Rep	1:30p - 9p Senior Lodge Rep
Sean Craft	9:30a - 6:30p Manager			8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager
Terri Oakley	9:30a - 6p Assistant Manager	11:30a - 9p Assistant Manager	1p - 9p Assistant Manager	12:30p - 9p Assistant Manager	8:30a - 5p Assistant Manager		
Trevor Elliott	8a - 4p Maintenance Technician	8a - 4p Maintenance Technician			8a - 4p Maintenance Technician	8a - 4p Maintenance Technician	8a - 4p Maintenance Technician

Annotations

Job Site Details

Wilderness Lakes Preserve

Dec 17, 2022 - Dec 23, 2022 at Default

NAME	SAT 17	SUN 18	MON 19	TUE 20	WED 21	THU 22	FRI 23
Carmen Torres	8a - 4:30p Events Coordinator	12p - 9p Events Coordinator	8:30a - 5p Events Coordinator		8:30a - 5p Events Coordinator		Time Off All Day
Dennis Kilcoyne			6:30a - 2:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	6:30a - 12:30p Maintenance Supervisor	Time Off All Day
Evelyn Ocasio-Lopez	9:30a - 6p Lodge Representative		12:30p - 9p Lodge Representative		12:30p - 9p Lodge Representative	12:30p - 9p Lodge Representative	8:30a - 5p Lodge Representative
Gabe Texidor	4:30p - 10p Lodge Representative		4p - 9p Lodge Representative	4p - 9p Lodge Representative	2:30p - 9p Lodge Representative	4p - 9p Lodge Representative	3p - 9p Lodge Representative
Judy Norris	6p - 10p Senior Lodge Rep	11a - 9p Senior Lodge Rep	8:30a - 3p Senior Lodge Rep	3p - 9p Senior Lodge Rep		8:30a - 2p Senior Lodge Rep	2p - 9p Senior Lodge Rep
Sean Craft	8a - 4:30p Manager		8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager	8:30a - 5:30p Manager	Time Off All Day
Terri Oakley	8a - 4:30p Assistant Manager	11:30a - 9p Assistant Manager		8:30a - 5p Assistant Manager	8:30a - 5p Assistant Manager		8:30a - 4p Assistant Manager
Trevor Elliott	8a - 4p Maintenance Technician	8a - 4p Maintenance Technician			8a - 4p Maintenance Technician	8a - 4p Maintenance Technician	Time Off All Day

Annotations

Job Site Details

OFF DUTY PATROL LOGS

November 2022

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: PSO
Report Sent To: Wilderness Lakes
Employee Reporting : W. Nelson
Date of Work : 11/07/2022

Event Number : 2022597748
Arrival Time : 2000
On arrival did you check in : Yes Via text
Number of field interview reports: N/A
Number of parking tickets: N/A
Amount of time running radar: N/A

Were there any other types of violations, such as trespassing, written warnings :
N/A

Please document a detailed Narrative of events that took place during your detail:

On the listed date and time, I conducted multiple patrols around the listed area and observed no signs of suspicious activity nor did I see any suspicious people during my patrols. No further action.... WN6016

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Wilderness
Report Sent To: Off-duty coordinator
Employee Reporting : K. Walker
Date of Work : 11/10/2022

Event Number : 2022603741
Arrival Time : 2100
On arrival did you check in : nobody available at clubhouse
Number of field interview reports: 0
Number of parking tickets: 0
Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
3 written warnings for illegal parking

Please document a detailed Narrative of events that took place during your detail:

Upon arrival, I retrieved the key card at the ranger station. As I retrieved the key, I noticed a note pertaining to a trespassed subject to be on the lookout for and where he is known to be located within the community. After retrieving the key, I went up to the clubhouse area, however, I did not observe the subject. Throughout the shift, I patrolled the area and did not observe any suspicious people, vehicles, or activities. Just before 11pm, I responded to the clubhouse area. I entered the gym and ensured it was empty. I then conducted a foot patrol through the area and I did not locate anyone on the property. Towards the end of the shift, I noticed a garage open; I alerted the homeowners and it was closed. I issued three written warnings for first time illegal parking violators.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: The Preserve at Wilderness Lake CDD

Report Sent To: Sean Craft

Employee Reporting : Michael Rapp

Date of Work : 11/16/2022

Event Number : 2022614994

Arrival Time : 2100

On arrival did you check in : Yes

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
0

Please document a detailed Narrative of events that took place during your detail:

Patrolled community but focused primarily on the clubhouse and pools. A few people stayed in the gym right up to 11PM, but them left. No other problems were reported or observed.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Wilderness Lakes Preserve

Report Sent To: Sean Craft

Employee Reporting : Pedro Ojeda

Date of Work : 11/22/22

Event Number : 2022625814

Arrival Time : 2000

On arrival did you check in : Yes signed key card out

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: N/A

Were there any other types of violations, such as trespassing, written warnings :

No

Please document a detailed Narrative of events that took place during your detail:

I conducted community patrols and monitored clubhouse, Pool Area, and Gym. No incidents to report

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.
The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Wilderness Lake Preserve
Report Sent To: Sean Craft
Employee Reporting : Ronald heinemann
Date of Work : 11-28-22

Event Number : 2022635972
Arrival Time : 1900
On arrival did you check in : Yes, with clubhouse personnel
Number of field interview reports: NONE
Number of parking tickets: NONE
Amount of time running radar: N/A

Were there any other types of violations, such as trespassing, written warnings :
NONE

Please document a detailed Narrative of events that took place during your detail:

Upon my arrival I obtained the key card from the ranger station. I then made contact with club house personnel and inquired about any new information pertaining to the duties of this detail. I then conducted hourly foot patrols of the play ground, tennis courts, pool, jacuzzi, fishing dock, and the fitness center. At 2100 hours, I walked club house personnel to their vehicles in the parking lot. At 2250 hours, I entered the fitness center and turned off the lights and made sure all patrons were out of the fitness center. There were no issues and no incidents to document...1984

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office
Pasco County Sheriff Office
Telephone: 727-844-7795
E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Playground Equipment & Dock Safety Check List

Date: 11 28 22

PARKS

Notes

Job:	1	2	3	4	
Swings	✓	✓	✓	✓	
Bolts on Swings	✓	✓	✓	✓	
Chains on Swings	✓	✓	✓	✓	
Grease Swings	✓	✓	✓	✓	
Seats on Swings	2	✓	✓	✓	mail
Supports (Poles)	✓	✓	✓	✓	
Overall appearance	✓	✓	✓	✓	
Nests (Bees, Birds, Ants, etc.)	None	None	None	None	
Equipment					
All Bolts	✓	✓	✓	✓	
Ladders	✓	✓	✓	✓	
Slides	✓	✓	✓	✓	
Climbing Wall	✓	✓	✓	✓	
Stairs	✓	✓	✓	✓	
Railings	✓	✓	✓	✓	
Nails/Screws	✓	✓	✓	✓	
Slats/Banisters	✓	✓	✓	✓	
Supports (Poles)	✓	✓	✓	✓	
Overall Appearance	✓	✓	✓	✓	
Other					
*Rake Mulch Under Swings	✓	✓	✓	✓	
*Railroad Ties					
*Park Benches	✓	⊖	✓	⊖	R.P. 204
*Grills	NA				
*Picnic Tables	✓	✓	✓	✓	
*Volleyball Net	NA	NA	✓		
*Tether Ball	NA	NA	NA	✓	
*Sidewalks	✓	✓	✓	✓	
*Trash Cans	✓	✓	✓	✓	
*Concrete Slabs	NA	✓	✓	✓	
*Shade Structure	✓	✓	✓	✓	
*Pavilions	NA	✓	✓	✓	
*Docks	✓	✓	✓	✓	
*Boats	✓	✓	✓	✓	
*Pool Deck Pavers	✓	✓	✓	✓	
*Pavers around the Lodge					

*Remediation:

Staff Initials:

D.K.

Mgmt. Initials:

R

*Safety checks at all playgrounds & docks are required weekly.



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

*Neighborhood Park
Preserves at Wilderness
hunter hybrid*

PROPERTY	DATE: 11/18/22							TECHNICIAN(S): John - Miller						
TIMER TYPE	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1														
START:														
PROGRAM B / BATTERY 2														
START:														
ZONE NUMBER	1	2	3	4	5	6	7	8	9	10				
ZONE # PROG A / BATTERY 1	30	30	30	30	30	30	30	30	30	30				
ZONE # PROG B / BATTERY 2														
ZONE # PROG C / BATTERY 3														
ZONE # PROG D / BATTERY 4														
SPRAY / ROTOR/ DRIP / MIX	S	S	R	R	R	R	R	S	R	R				
CLEANED CLOGGED NOZZLE														
CHANGED INCORRECT NOZZLE														
REPLACED NOZZLE														
ADJUST ARC / RADIUS	2	1		1			2	3		1				
STRAIGHTEN HEADS														
HEAD MISSING / BROKE														
CHANGE 4" TO 6"														
CHANGE 4" TO 12"														
CHANGE 6" TO 12"														
SHRUBS: RAISED HEADS														
TURF: RAISED HEADS														
RELOCATE HEADS														
LEAK IN HEADS														
LEAK IN PIPE														
ROTORS NOT ROTATING														
VALVE INOPERABLE														
REPAIR DRIP LINE														
NOTES:	Note: Found water turned off inside park at meter													



REDTREE LANDSCAPE SYSTEMS IRRIGATION CONTROLLER CHECKLIST

Deer field

PROPERTY TIMER TYPE	PROGRESS AT WILDERNESS							DATE: 11/11/22							TECHNICIAN(S): John / murky													
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1	12AM														WELL													
PROGRAM B / BATTERY 2																												
ZONE #	1	2	3	4	5	6	7	8	9	10																		
ZONE # PROG A / BATTERY 1	30	7	30	30	30	30	30	30	30	30																		
ZONE # PROG B / BATTERY 2																												
ZONE # PROG C / BATTERY 3																												
ZONE # PROG D / BATTERY 4																												
SPRAY / ROTOR/ DRIP / MIX	S	R	S	R	S	S	M	S	M	S																		
CLEANED CLOGGED NOZZLE																												
CHANGED INCORRECT NOZZLE																												
REPLACED NOZZLE																												
ADJUST ARC / RADIUS	1			2																								
STRAIGHTEN HEADS																												
HEAD MISSING / BROKE	1																											
CHANGE 4" TO 6"																												
CHANGE 4" TO 12"																												
CHANGE 6" TO 12"																												
SHRUBS: RAISED HEADS																												
TURF: RAISED HEADS																												
RELOCATE HEADS																												
LEAK IN HEADS																												
LEAK IN PIPE																												
ROTORS NOT ROTATING																												
VALVE INOPERABLE																												
REPAIR DRIP LINE																												
NOTES:	NOTE: Cover for Pressure Switch is missing again!																											



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

PROPERTY	Preserves at Wilderness							DATE:	11/12/22						
TIMER TYPE	Node 200'S							TECHNICIAN(S):	John - mrc						
PROGRAM A / BATTERY 1	MON	TUE	WED	THU	FRI	SAT	SUN	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN
START:								PROGRAM C / BATTERY 3							
PROGRAM B / BATTERY 2	MON	TUE	WED	THU	FRI	SAT	SUN	START:							
START:								PROGRAM C / BATTERY 4	MON	TUE	WED	THU	FRI	SAT	SUN
ZONE NUMBER	1	2						START:							
ZONE # PROG A / BATTERY 1	30	30													
ZONE # PROG B / BATTERY 2															
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR/ DRIP / MIX	R	R													
CLEANED CLOGGED NOZZLE															
CHANGED INCORRECT NOZZLE															
REPLACED NOZZLE															
ADJUST ARC / RADIUS															
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE															
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:	Note found water shut off at back flow -														



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

DP Controller
Progrms at wilderness
ICC Hunter

PROPERTY TIMER TYPE	DATE: 11/12/23							TECHNICIAN(S): Dhw - Mike								
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN		
PROGRAM A / BATTERY 1																
START:	10AM							Well								
PROGRAM B / BATTERY 2																
START:								STOP:								
ZONE NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
ZONE # PROG A / BATTERY 1	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
ZONE # PROG B / BATTERY 2																
ZONE # PROG C / BATTERY 3																
ZONE # PROG D / BATTERY 4																
SPRAY / ROTOR / DRIP / MIX	M	M	S	S	S	S	S	R	S	A	R	R	R	R	R	M
CLEANED CLOGGED NOZZLE																
CHANGED INCORRECT NOZZLE																
REPLACED NOZZLE	1															
ADJUST ARC / RADIUS		1														
STRAIGHTEN HEADS																
HEAD MISSING / BROKE																
CHANGE 4" TO 6"																
CHANGE 4" TO 12"																
CHANGE 6" TO 12"																
SHRUBS: RAISED HEADS																
TURF: RAISED HEADS																
RELOCATE HEADS																
LEAK IN HEADS																
LEAK IN PIPE																
ROTORS NOT ROTATING																
VALVE INOPERABLE																
REPAIR DRIP LINE																
NOTES:	All Timers set down to 1 day a week															



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Volley Ball Ct

PROPERTY	PRESERVES AT WILDERNESS							DATE:	TECHNICIAN(S):							
TIMER TYPE	MON	TUE	WED	THU	FRI	SAT	SUN	11/12/22	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1									PROGRAM C / BATTERY 3							
START:									START:							
PROGRAM B / BATTERY 2									PROGRAM C / BATTERY 4							
START:									START:							
ZONE NUMBER																
ZONE # PROG A / BATTERY 1	1	7	3	4	5											
ZONE # PROG B / BATTERY 2	60	25	60	60	60											
ZONE # PROG C / BATTERY 3																
ZONE # PROG D / BATTERY 4																
SPRAY / ROTOR/ DRIP / MIX	N	S	N	S	N											
CLEANED CLOGGED NOZZLE																
CHANGED INCORRECT NOZZLE																
REPLACED NOZZLE																
ADJUST ARC / RADIUS																
STRAIGHTEN HEADS																
HEAD MISSING / BROKE																
CHANGE 4" TO 6"																
CHANGE 4" TO 12"																
CHANGE 6" TO 12"																
SHRUBS: RAISED HEADS																
TURF: RAISED HEADS																
RELOCATE HEADS																
LEAK IN HEADS																
LEAK IN PIPE																
ROTORS NOT ROTATING																
VALVE INOPERABLE																
REPAIR DRIP LINE																
NOTES:	MADE Adjustments as Needed															

John / Milky

Well

12pm

Pro-C

11/12/22

John / Milky

Well

12pm

Pro-C

11/12/22

John / Milky

Well



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

*Sparrow wood
Reserves at wilderness
Hunter ACC*

PROPERTY	DATE: 11/23/22							TECHNICIAN(S): John / Shawn						
TIMER TYPE	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1														
START:														
PROGRAM B / BATTERY 2														
START:														
ZONE NUMBER														
ZONE # PROG A / BATTERY 1														
ZONE # PROG B / BATTERY 2														
ZONE # PROG C / BATTERY 3														
ZONE # PROG D / BATTERY 4														
SPRAY / ROTOR / DRIP / MIX														
CLEANED CLOGGED NOZZLE														
CHANGED INCORRECT NOZZLE														
REPLACED NOZZLE														
ADJUST ARC / RADIUS														
STRAIGHTEN HEADS														
HEAD MISSING / BROKE														
CHANGE 4" TO 6"														
CHANGE 4" TO 12"														
CHANGE 6" TO 12"														
SHRUBS: RAISED HEADS														
TURF: RAISED HEADS														
RELOCATE HEADS														
LEAK IN HEADS														
LEAK IN PIPE														
ROTORS NOT ROTATING														
VALVE INOPERABLE														
REPAIR DRIP LINE														
NOTES:	<i>Down due to electric supply to the pump is to low.</i>													



Landscaping Project Tracker – November 2022

Wilderness Lake Preserve
21320 Wilderness Lake Blvd.
Land O'Lakes, FL 34637

Current Projects

Date Entered	Project	Task	Update	Update	Estimated Completion Date
9/10/22	Improvements at the Cormorant Cove Dock	To flush cut 11 crepe myrtle trees and then lay sod at 8 of those locations.	Proposal pending from Red Tree.		To be completed during week of 11/28 – 12/2
9/13/22	Dead Pine Tree Removal	To remove dead pine tree in hedge near 7443 Citrus Blossom	Proposal pending from Red Tree.	Proposal 22-09-12 P-1 executed 9/19/22	To be completed during week of 11/28 – 12/2
9/13/22	Landscape Enhancement at new pump station (corner of Ambleside Dr. and Night Heron Dr.	Install Sweet Viburnum to be installed 5 feet away from pump station on all sides.	Proposal pending from Red Tree.	Proposal 22-09-13 executed 9/19/22	To be completed during week of 11/28 – 12/2
9/15/22	Installation of Fire Bushes	Install eight (8) three gallon firebushes at the common area across the fence line from 21412 Cyprus Tree Ct.	Proposal pending from Red Tree.	Proposal 22-09-19 executed on 9/20/22. Project delayed per Beth due to homeowner concerns.	To be completed during week of 11/28 – 12/2
9/19/22	Landscape Enhancement – between the tennis courts and swimming pool along sidewalk	Remove existing roses, scrape mulch and dirt to level with sidewalk. Install dwarf firebush	Proposal pending from Red Tree	Proposal 22-07-19 P executed on 9/19/22	To be completed during week of 11/28 – 12/2

9/19/22	Landscape Enhancement	Install twelve 3-gallon azaleas between the activity center and nature center	Proposal received 4/26/22	Proposal 22-04-26 P executed 9/13/22	To be completed during week of 11/28 – 12/2
10/25/22	Landscape Enhancement	Install sweet viburnum staggered between the two Oak trees and install pine bark nuggets across from Lakewood Retreat on the outbound side	Received proposal on 10/25/22 and discussion is pending.	Proposal 22-10-21 P executed 10/26/22	To be completed during week of 11/28 – 12/2
10/25/22	Landscape Enhancement	Install firebush across from Lakewood Retreat Monument along the white fence.	Received proposal on 10/25/22 and discussion is pending.	Proposal 22-10-21 P executed 10/26/22	To be completed during week of 11/28 – 12/2
10/25/22	Remove Dead Pine Tree	Remove dead pine tree across from Lakewood Retreat on outbound side of Wilderness Lake Blvd.	Received proposal on 10/25/22 and discussion is pending.	Proposal 22-10-21 P executed 10/26/22	To be completed during week of 11/28 – 12/2
9/20/22	Landscape Enhancement	Remove Holly trees, remove and dispose of mulch and debris, install Southern Magnolia trees, install St. Augustine sod at center median directly across from playground at the Clubhouse	Received proposal 22-09-20 P	Executed proposal 22-09-21 P on 11/3/22. Work Pending.	To be completed during week of 11/28 – 12/2
9/20/22	Landscape Enhancement	Remove Holly trees, remove and dispose of mulch and debris, install Southern Magnolia trees, install St. Augustine sod at second island across from Clubhouse	Received proposal 22-09-20 P	Executed proposal 22-09-21 P on 11/3/22. Work Pending.	To be completed during week of 11/28 – 12/2
9/20/22	Landscape Enhancement	Remove Holly trees, remove and dispose of mulch and debris, install Southern Magnolia trees, install St. Augustine sod at center island across from Lakewood Retreat	Received proposal 22-09-20 P	Executed proposal 22-09-21 P on 11/3/22. Work Pending.	To be completed during week of 11/28 – 12/2

11/2/22	Remove Dead Pine Tree and Landscape Enhancement	Remove tree hit by car in center island on WLP Blvd. directly across from Lakewood Retreat and install Southern Magnolia Tree	Received proposal 22-07-19 P	Executed proposal 22-07-19 P on 11/3/22. Work pending.	To be completed during week of 11/28 – 12/2
11/27/22	Holiday seasonal color installation	Installation of seasonal color package designed by Beth	Annual program pre-approved	Annuals ordered in October	To be completed on Monday 11/28

Potential Future Projects

Date Entered	Project	Task	Update 1	Update 2	Estimated Completion Date
10/7/22	Remove Dead Tree	Remove dead tree behind 7544 Whispering Winds Dr. and leave in conservation area	Received proposal on 10/6/22	Board has directed the resident to remove the tree at his own expense.	
9/19/22	Landscape Enhancement	Install Jatopha Trees at island on left hand side as you enter clubhouse parking lot.	Proposal sent on 8/29/22	Pending discussion	
9/19/22	Landscape Enhancement	Install forty (40) 3 gallon bush daisies to replace the dead/declining bush daisies at the Caliente Intersection	Proposal sent 5/31/22	Pending discussion	
9/19/22	Landscape Enhancement	Install 45-gallon Southern Magnolia at Eagles Grove Monument	Proposal sent on 4/26/22	Pending discussion	
10/26/22	Remove Dead Palm Trees	Remove two dead palm trees on the corner of Citrus Blossom and Wilderness Lake Blvd. at Quail Trace monument	Received proposal on 10/26/22	Trees will need to be replaced. Follow up on at the November inspection.	
11/9/22	Tree Trimming	Center cut 14 trees in common areas that fail to meet the threshold for bus drivers to safely pass through.	Received proposal on 11/9. Board may also opt for a simple trim back that would fall in the scope of the existing contract at no extra cost.	To be included in the December meeting agenda. Landscaping crew has trimmed back what they were able to reach from ground level.	

11/29/22	Landscape Enhancement	Flush cut ten (10) Crepe Myrtles and install fifty (50) pieces of fresh floritam sod in their place	Received proposal on 11/29 and it will be considered at the December meeting.		
11/23/22	Landscape Enhancement	Remove and replace two (2) dead palm trees with two (2) cabbage palms – corner of Citrus Blossom and WLP Blvd.	Received proposal on 11/23 which has been sent to District Management for review.		
11/23/22	Landscape Enhancement	Lift and center prune two (2) Oak trees – Herons Wood Monument – corner of Citrus Blossom Dr. and Whispering Wind Dr.	Received proposal on 11/23 which has been sent to District Management for review.		
11/23/22	Landscape Enhancement	Eagles Landing Monument at Palmetto Pines and WLP Blvd. Install twenty (20) 3 gallon pringle Podocarpus and thirty (30) 3 gallon Flax Lillies. Install seventy five (75) 1 gallon Natal Plum Carissa (warrantied item)	Received proposal on 11/23 which has been sent to District Management for review.		

Completed Projects

Date Entered	Project	Task	Update 1	Update 2	Completion Date



Project Tracker – November 2022

Wilderness Lake Preserve
21320 Wilderness Lake Blvd.
Land O'Lakes, FL 34637

Current Projects

Date Entered	Project	Task	Update	Update	Estimated Completion Date
8/15/22	Brick Pavers Repairs	Repair areas 4,5,7, and 9.	Areas 4 and 5 completed.	Areas 7 and 9 still need to be completed. Pavers have been delivered. Attempting to schedule the labor. Awaiting approval on change order which resulted in additional labor costs being added on. As of the end of November it was learned that the vendor had turnover on their staff and negotiations to lower the pricing on labor charges have started over.	1/23
8/15/22	Ranger Station Repairs	Replace damaged support beam with new beam	Board approved vendor at August CDD meeting.	Beam has been ordered. Estimated lead time for delivery is 4-6 weeks. Board arrived on 11/26/22 and is now awaiting installation.	12/22

8/17/22	Repairs at floating dock	Dock has a long piece of wood coming separated.	Removed. Another issue exists however where the dock is sagging in the middle. Not deemed to be an immediate safety hazard by our Maintenance Supervisor at this time.	Board working with District Engineer to bring in multiple vendors and bid the job to either replace the dock, repair it, or remove the rack and move it ashore. Also looking to obtain a separate proposal to install a handrail at the dock.	TBD
8/22/22	New signage for the Pools	Signs to be created by Cooper Pools to include specific language regarding water bottles and swim diapers.	Called for update on 8/23 and am awaiting a response.	Design in progress as of 10/18 and proposal pending.	12/22
8/26/22	Rowing and Elliptical Machine for Fitness center	To remove three (3) items in the fitness center which are not used with any regularity by our residents and install a rowing machine and a new elliptical machine.	Met with Fit Rev and am awaiting proposal.	Proposal for a complete gym refresh approved by the Board at the November meeting. Deposit check request sent and now awaiting delivery.	12/22
9/14/22	New Sand for Beach Volleyball court	To replenish the sand out at the beach volleyball court	Have obtained three proposals and submitted to District Management	Discovered that there is a drainage issue that needs to be dealt with before any money is spent on sand. Met with JMT Engineering on 10/14 to discuss how to address that issue. Board tabled the issue at the November meeting.	TBD
9/15/22	Electrical Equipment Repair	To replace 240v electrical equipment at 7250 Ambleside Dr. damaged by lightning	Proposal executed 9/20/22	Awaiting permit from Pasco County before project can be completed.	12/22
10/6/22	Canopy Replacement – Tennis Courts	Replaced canopy that was damaged by Hurricane Ida past the point of repair	Awaiting proposal from Welch Tennis	Informed that because of its unusual size, the lead time for replacement is 16-20 weeks. The entire structure needs to be replaced as well. Proposal executed and parts have been ordered.	3/23
9/10/22	New Chaise Lounges for Pool Deck	To obtain either 25 or 50 new chaise lounges for pool deck	Obtained proposal from Patio Land USA.	Executed proposal from Leaders Furniture at October CDD meeting. 20-22 week lead time on delivery.	4/23

10/19/22	Splash Pad at Pool Area	To repair underlying issues at the splash pad and to resurface once repairs are completed.	Project approved by Board and work is pending.	Work expected to begin on 10/20 and take 4 weeks to complete. Now awaiting parts as of 11/23/22 which will likely push the project completion date back to the end of the year.	12/22
10/25/22	Handicap Lift at Lap Pool	To repair malfunctioning handicap lift at lap pool.	Proposal received 10/25/22 and submitted to District Management for review.	Proposal approved on 10/25/22 and am awaiting parts. NTE of \$1400.	12/22

Potential Future Projects

Date Entered	Project	Task	Update 1	Update 2	Estimated Completion Date
8/15/22	Storage Shed	Add a 10x16 shed to where an empty lot now sits.	Obtained 3 bids from area dealers. Received proposal from Sitemasters to add a concrete slab to support the structure. Chuck from GHS has determined the area is good from a drainage perspective.	Directed to suspend activity for the time being, which would involve obtaining proposal for additional security camera and determining costs to insure the contents of the storage shed. Board must first determine whether this is a project they are even interested in first. Tabled at the October and November CDD meeting.	TBD
10/6/22	Security Improvements	Add security cameras to several areas throughout the property where currently none are in place	Met with HPI Security on October 7 th to do a site walk through. Recommendations pending.	HPI will not be doing the work themselves, but will only be making recommendations for us to follow up with our own preferred security company. Have been told to expect their recommendations in time for the December meeting, As of the end of November however no report has been issued. Following up with HPI for an update in hopes of being able to present in time for the January meeting at the latest.	TBD

Completed Projects

Date Entered	Project	Task	Update 1	Update 2	Completion Date
8/15/22	AC for Nail Salon	Install proper ventilation for Nail Tech salon.	Obtained proposal from Cool Coast AC.	Project completed.	11/22
10/7/22	Electrical Repairs	Repairs needed at Hawk Wind Ranch Monument sign	Three (3) other monument outages leading from the entrance at SR 41 were also reported and investigated. Multiple issues discovered. Recommendations and proposal to address those issues executed 10/12/22.	Project completed.	11/22
8/17/22	Malfunctioning Alarm System	Alarms throughout the amenities areas go off every few hours for no reason (related to lightning strike).	Scheduled DCSI to perform repairs. Learned on the day of that the fire alarm and burglary alarm systems are tied together and DCSI is not licensed to work on fire alarm panels. Reached back out to A Total Solution for resolution.	Project completed by ATS.	11/22
10/11/22	AC Repair or Replacement	Repair or replace air handling unit outside the Lodge as the current one is 9 years old and has a sizeable coil leak.	AC company investigating whether this is a warranty item and will send a proposal to repair or replace the AHU if not. It was later determined that the unit was 4 years past its warranty end date.	Project completed. AHU replaced.	11/22
11/11/22	Electrical Repairs	To determine cause of power outages of various lights at the Lodge playground and repair as needed. Electrical repairs also needed at the General Store.	Received go ahead from District Management to perform all necessary tests to diagnose the issue and repair as needed.	Projects completed.	11/22

Events Summary Report

Month	Events	Attendance/ Participants	Event Budget	Revenue	Actual Expense/Pd. Vendor	Profit/Loss	NOTES
September	Line Dancing	5	\$ -	\$ 50.00	\$ (45.00)	\$ 5.00	PD. In October
September	Karaoke		\$ 200.00		\$ (200.00)	\$ -	PD. In October
September	Comedy	8	\$ 80.00		\$ (72.00)	\$ 8.00	PD. In October
October	Story Time		\$ 120.00	\$ -	\$ (206.74)	\$ (86.74)	
October	Karaoke with Mr. Ray	3	\$ 200.00	\$ -	\$ (200.00)	\$ -	
October	Fall Festival	200	\$ 1,864.00	\$ -	\$ (1,864.00)	\$ -	
October	Yard Sign - Fall Festival	N/A	\$ 125.00	\$ -	\$ (125.00)	\$ -	
October	Line Dance	1	\$ -	\$ 10.00	\$ (9.00)	\$ 1.00	
October	Paint & Sip	4	\$ -	\$ 60.00	\$ (54.00)	\$ 6.00	
October	Comedy	7	\$ -	\$ 105.00	\$ (94.50)	\$ 10.50	
October	Oktoberfest	24	\$ 1,194.60	\$ 240.00	\$ (1,163.17)	\$ 271.43	
October	Yard Sign - Garage Sale	N/A	\$ 100.00		\$ (100.00)	\$ -	
October	Crafts with Marilyn	2	\$ -	\$ 20.00	\$ (18.00)	\$ 2.00	
October	Haunted House	150	\$ 125.00		\$ (125.00)	\$ -	
October	Halloween Costume Parade	75	\$ 125.00		\$ (125.00)	\$ -	
October	Spooky House Contest	5	\$ 20.00	\$ -	\$ (20.00)	\$ -	
November	Story Time		\$ 120.00			\$ 120.00	
November	Karaoke with Mr. Ray	2	\$ 200.00		\$ (200.00)	\$ -	
November	Comedy with James	0	\$ -		\$ -	\$ -	
November	Florida Jazz Event	0	\$ 350.00	\$ -	\$ (350.00)	\$ -	
November	Paint & Sip with Mr. Joe	4	\$ 25.00		\$ (25.00)	\$ -	
November	Annual Art & Craft Fair	10	\$ -	\$ 100.00		\$ 100.00	
December	Story Time		\$ 120.00			\$ 120.00	
December	Santa Arrival & Tree Lighting		\$ 1,235.00			\$ 1,235.00	December Forecast
December	Merry Little Christmas		\$ 100.00			\$ 100.00	December Forecast
December	Line Dance with Simone		\$ -			\$ -	December Forecast
December	Best Decorated House		\$ 30.00			\$ 30.00	December Forecast
December	Breakfast with Santa		\$ 1,500.00			\$ 1,500.00	December Forecast
December	Comedy with James		\$ -			\$ -	December Forecast
December	Gingerbread house		\$ 300.00			\$ 300.00	December Forecast
December	Kids Gaming Event/Pizza		\$ 800.00			\$ 800.00	December Forecast
December	Pre-New Years Celebration		\$ 250.00			\$ 250.00	December Forecast
Total's			\$ 8,903.60	\$ 535.00	\$ (4,679.41)	\$ 4,759.19	

Master Data Report



Select Sign #

304063

Change Street Name

Draycott Way

Set Speed Limit/ Bins

20 MPH

Bin Type: **NB**

SUMMARY TABLE 1/2 HOUR SEGMENT RECORDS

Serial # **304063**

Street: **Draycott Way**

Speed Limit: **20 MPH**

DATE	Vehicle Count	Speeder Count based on Avg. Spd.	Speeder Count % Avg. Spd.	Speeders > 5 MPH based on Avg. Spd.	Speeders > 10 MPH based on Avg. Spd.	Speeders > 15 MPH based on Avg. Spd.	Fastest Time Period	Speeders > 5 MPH based on Peak Spd.	Speeders > 10 MPH based on Peak Spd.	Speeders > 15 MPH based on Peak Spd.	Daily 85th %tile Speed	Daily Average Speed
Oct 18	1150	143	12%	143	22	5	5:30p	304	64	11	28	20.7
Oct 19	1190	158	13%	158	22	4	11:30p	367	68	12	28	20.8
Oct 20	1164	135	12%	135	18	2	12:30a	386	77	9	28	21
Oct 21	1251	145	12%	145	16	4	12:00a	400	72	10	28	21
Oct 22	1007	122	12%	122	20	4	1:30p	323	61	12	28	20.9
Oct 23	901	104	12%	104	21	5	2:30p	289	54	9	28	20.7
Oct 24	1072	114	11%	114	19	1	12:00a	309	55	8	28	20.3
Oct 25	1134	122	11%	122	16	3	4:30p	331	54	8	28	20.6
Oct 26	1186	126	11%	126	19	3	1:00p	327	63	11	27	20.4
Oct 27	1158	157	14%	157	21	2	12:00a	387	75	10	28	21.2
Oct 28	1247	156	13%	156	25	0	4:00p	360	79	12	28	20.9
Oct 29	1053	147	14%	147	14	1	4:00p	333	63	7	28	20.8
Oct 30	914	109	12%	109	10	0	9:30p	277	48	9	28	20.7
Oct 31	1396	135	10%	135	27	2	11:30p	346	71	13	27	19.7
Nov 1	1129	134	12%	134	16	0	4:00p	355	65	4	28	20.8
Nov 2	1167	144	12%	144	28	3	6:30p	353	72	8	28	20.8
Nov 3	1125	158	14%	158	21	3	2:00p	378	69	10	28	21.2
Nov 4	1228	132	11%	132	20	1	4:00p	378	58	13	28	21
Nov 5	1142	152	13%	152	22	0	1:30p	368	68	11	28	21.2
Nov 6	398	57	14%	54	5	-2	2:00p, 2:30p	123	17	3	28	21
Nov 9	969	142	15%	142	15	1	11:30p	324	62	9	28	21.2
Nov 10	955	102	11%	102	21	2	4:30p	200	56	10	29	15.1
Nov 11	1150	153	13%	153	19	4	4:30p	360	62	9	28	21.1
Nov 12	1020	119	12%	119	16	5	5:00p	317	61	8	28	20.6
Nov 13	857	125	15%	125	24	2	5:30p	265	66	14	28	20.9
Nov 14	311	44	14%	44	4	0	2:30p	105	20	2	28	21.1

Master Data Report



Select Sign #	302013
Change Street Name	WLP Blvd.
Set Speed Limit/ Bins	20 MPH Bin Type: NB

SUMMARY TABLE 1/2 HOUR SEGMENT RECORDS

Serial # **302013**

Street: **WLP Blvd.**

Speed Limit: **20 MPH**

DATE	Vehicle Count	Speeder Count based on Avg. Spd.	Speeder Count % Avg. Spd.	Speeders > 5 MPH based on Avg. Spd.	Speeders > 10 MPH based on Avg. Spd.	Speeders > 15 MPH based on Avg. Spd.	Fastest Time Period	Speeders > 5 MPH based on Peak Spd.	Speeders > 10 MPH based on Peak Spd.	Speeders > 15 MPH based on Peak Spd.	Daily 85th %tile Speed	Daily Average Speed
Oct 18	1340	833	62%	149	17	0	12:30a	390	53	5	27	21.6
Oct 19	1215	778	64%	147	12	1	5:30p	391	55	2	28	21.8
Oct 20	924	600	65%	106	10	1	11:00p	267	37	5	27	21.7
Oct 21	1152	696	60%	125	19	1	1:00p	344	69	9	28	21.5
Oct 22	1268	844	67%	189	23	2	3:30p, 5:00p	440	87	8	28	22.1
Oct 23	1050	697	66%	162	21	2	3:00p	380	65	7	28	22.1
Oct 24	1230	770	63%	144	14	3	6:00p	387	51	4	28	21.6
Oct 25	1190	728	61%	127	18	1	1:00p	331	52	11	27	21.5
Oct 26	1329	819	62%	121	10	0	5:30p	390	44	0	27	21.4
Oct 27	1359	840	62%	156	17	3	4:30p	401	58	8	28	21.6
Oct 28	1452	879	61%	157	20	2	6:00p	408	64	6	27	21.6
Oct 29	1195	803	67%	174	26	5	5:30p	418	71	12	28	22.1
Oct 30	1131	766	68%	161	20	1	4:30p	357	63	8	28	22.1
Oct 31	1448	852	59%	155	16	1	3:00p	419	67	6	27	21.4
Nov 1	594	386	65%	82	9	0	4:00p	199	33	5	28	21.7
Nov 2	816	498	61%	91	12	2	10:00p	225	46	5	27	21.5
Nov 3	1332	811	61%	126	18	2	1:30p	392	63	5	27	21.6
Nov 4	1443	911	63%	155	24	4	12:00a	437	63	9	27	21.7
Nov 5	1349	854	63%	180	21	0	6:30p	449	68	4	28	21.9
Nov 6	1105	743	67%	148	16	2	3:00p, 5:00p	358	58	5	28	21.9
Nov 7	1319	805	61%	164	14	2	6:30p	395	65	7	28	21.5
Nov 8	79	49	62%	11	2	0	7:30p	24	4	1	27	21.7
Nov 9	1109	698	63%	148	15	0	8:30p	349	56	3	28	21.7
Nov 10	939	505	54%	110	14	1	6:30p	265	45	3	28	19.6
Nov 11	1331	795	60%	153	12	0	3:00p	416	64	4	28	21.6
Nov 12	1198	764	64%	180	24	2	6:00p	413	67	8	28	21.9

Master Data Report

Nov 13	1079	662	61%	135	23	3	7:00p	338	57	11	28	21.7
Nov 14	294	197	67%	38	5	1	6:30p	104	16	3	28	22
Nov 15	1036	620	60%	112	10	4	3:30p	272	38	8	27	21.4

Master Data Report



Select Sign #	302013
Change Street Name	WLP Blvd.
Set Speed Limit/ Bins	20 MPH Bin Type: NB

SUMMARY TABLE 1/2 HOUR SEGMENT RECORDS

Serial # **302013**

Street: **WLP Blvd.**

Speed Limit: **20 MPH**

DATE	Vehicle Count	Speeder Count based on Avg. Spd.	Speeder Count % Avg. Spd.	Speeders > 5 MPH based on Avg. Spd.	Speeders > 10 MPH based on Avg. Spd.	Speeders > 15 MPH based on Avg. Spd.	Fastest Time Period	Speeders > 5 MPH based on Peak Spd.	Speeders > 10 MPH based on Peak Spd.	Speeders > 15 MPH based on Peak Spd.	Daily 85th %tile Speed	Daily Average Speed
Oct 18	1340	833	62%	149	17	0	12:30a	390	53	5	27	21.6
Oct 19	1215	778	64%	147	12	1	5:30p	391	55	2	28	21.8
Oct 20	924	600	65%	106	10	1	11:00p	267	37	5	27	21.7
Oct 21	1152	696	60%	125	19	1	1:00p	344	69	9	28	21.5
Oct 22	1268	844	67%	189	23	2	3:30p, 5:00p	440	87	8	28	22.1
Oct 23	1050	697	66%	162	21	2	3:00p	380	65	7	28	22.1
Oct 24	1230	770	63%	144	14	3	6:00p	387	51	4	28	21.6
Oct 25	1190	728	61%	127	18	1	1:00p	331	52	11	27	21.5
Oct 26	1329	819	62%	121	10	0	5:30p	390	44	0	27	21.4
Oct 27	1359	840	62%	156	17	3	4:30p	401	58	8	28	21.6
Oct 28	1452	879	61%	157	20	2	6:00p	408	64	6	27	21.6
Oct 29	1195	803	67%	174	26	5	5:30p	418	71	12	28	22.1
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Nov 1	594	386	65%	82	9	0	4:00p	199	33	5	28	21.7
Nov 2	816	498	61%	91	12	2	10:00p	225	46	5	27	21.5
Nov 3	1332	811	61%	126	18	2	1:30p	392	63	5	27	21.6
Nov 4	1443	911	63%	155	24	4	12:00a	437	63	9	27	21.7
Nov 5	1349	854	63%	180	21	0	6:30p	449	68	4	28	21.9
Nov 6	1105	743	67%	148	16	2	3:00p, 5:00p	358	58	5	28	21.9
Nov 7	1319	805	61%	164	14	2	6:30p	395	65	7	28	21.5
Nov 8	79	49	62%	11	2	0	7:30p	24	4	1	27	21.7
Nov 9	1109	698	63%	148	15	0	8:30p	349	56	3	28	21.7
Nov 10	939	505	54%	110	14	1	6:30p	265	45	3	28	19.6
Nov 11	1331	795	60%	153	12	0	3:00p	416	64	4	28	21.6
Nov 12	1198	764	64%	180	24	2	6:00p	413	67	8	28	21.9

Master Data Report

Nov 13	1079	662	61%	135	23	3	7:00p	338	57	11	28	21.7
Nov 14	294	197	67%	38	5	1	6:30p	104	16	3	28	22
Nov 15	1036	620	60%	112	10	4	3:30p	272	38	8	27	21.4

Tab 9

How can we help you?



You've got this. You've got us. Search our Knowledge Base to quickly find answers to your questions.

Help by Topic (https://knowledgebase.constantcontact.com/ToolkitPKBFAQs?lang=en_US)

Video Tutorials (https://knowledgebase.constantcontact.com/ToolkitPKBFAQs?t=tutorial&catsubsort=true&lang=en_US)

QuickStart Guides (https://knowledgebase.constantcontact.com/ToolkitPKBFAQs?t=guide&lang=en_US)

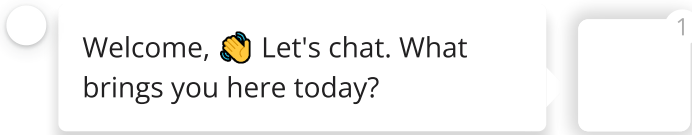
What's New (https://knowledgebase.constantcontact.com/ToolkitPKBFAQs?landing=whatsnew&lang=en_US)

<< Back

Add the SMS marketing add-on to your Constant Contact email plan

Article: 000046517

Updated: November 15, 2022



Add SMS marketing as a monthly add-on to your email marketing plan, and change your pricing tier to suit your organization's needs



Important: Our SMS marketing tools are only available to US customers (excluding Puerto Rico and the US Virgin Islands) with a website and a valid Employer ID Number (EIN). EINs are the 9-digit federal tax ID numbers assigned by the IRS to businesses operating within the United States. Learn more (/articles/KnowledgeBase/48055-Having-an-Employer-Identification-Number-EIN-to-register-for-SMS-marketing?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US).

Add SMS marketing to your Constant Contact email plan and reach your customers directly, and immediately, on their mobile devices through text messages. SMS plans **start at just \$10/month**.

- How billing for SMS marketing works
- Frequently asked SMS billing questions
- Add SMS marketing to your email plan
- Change your SMS marketing pricing tier

After you add SMS marketing to your email account, the next step is to complete the registration process (/articles/KnowledgeBase/45189-Register-for-SMS?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US) so that you can start sending messages to your SMS contacts.

When your registration is complete you're able to either add SMS to your Lead Generation Landing Page (/articles/KnowledgeBase/45183-Enable-SMS-for-a-Lead-Generation-Landing-Page?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US) to start collecting new SMS contacts, ask your existing email contacts to opt into SMS (/articles/KnowledgeBase/46723-Ask-your-existing-email-contacts-to-opt-into-SMS?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US), or import a list of SMS contacts (/articles/KnowledgeBase/46419-Import-a-list-of-SMS-contacts?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US) that opted into SMS through another SMS provider.

Welcome, 🤖 Let's chat. What brings you here today?

1



Be a better marketer: Check out our blog to learn how to use SMS and email marketing to boost engagement (<https://www.constantcontact.com/blog/sms-and-email-marketing/>) and watch this recorded webinar (<https://www.youtube.com/watch?v=cDeDUmvX81c>) to see how you can unlock more sales and engagement with text message marketing!

How billing for SMS marketing works

SMS marketing is a monthly add-on to your email plan and the pricing is independent of your email plan. (Email plans are based on the number of contacts you have and the desired features available in your account.)

When you first add SMS to your account, you choose your starting pricing tier based on the number of texts you plan to send and the number of contacts that have opted into receive SMS messages from you. You can adjust your tier at any time.

Your monthly billing takes into account:

- SMS messages sent through SMS campaigns (/articles/KnowledgeBase/45562-Create-and-send-an-SMS-marketing-message-outside-of-quiet-hours?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US).
- SMS messages sent through automated customer journeys (/articles/KnowledgeBase/45563-Create-an-automated-customer-journey-for-abandoned-carts-with-email-and-SMS-reminders?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US).
- The number of contacts that each SMS message is sent to.
- Any automated outgoing messages (/articles/KnowledgeBase/45188-About-Constant-Contacts-SMS-tool?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US) sent when your SMS contacts opt-in, opt-out, request help, etc.



Important: The length of each SMS message affect the number of text messages sent. SMS messages have a maximum of 1950 characters and are broken into individual text message segments (around 160 characters each, or 70 characters when using emoji). Each segment counts as an individual text message for billing purposes.

Number of text messages billed = (The number of text messages sent) x (The number of segments per message)

Welcome, 🙋 Let's chat. What brings you here today?

1

- **Example I:** If you have 1,000 contacts who opted-in to receive text messages and you plan to send 2 text messages of 160 characters or less (1 text message segment) to them a month, you would be sending 2,000 messages total (2 text message segments X 1,000 contacts) and would select the tier with 1,001-2,500 messages. This also leaves some wiggle room for outgoing messages.
- **Example II:** If you have 1,000 contacts who opted-in to receive text messages and you plan to send 2 text messages of 300 characters or less to them a month, you would be sending 6,000 messages total (6 text message segments X 1,000 contacts) and would select the tier with 5,001 - 10,000 messages. This also leaves some wiggle room for outgoing messages and longer messages than originally planned.

If you send less messages than your chosen tier allows:

- You're charged for your selected tier even if you send fewer messages. You're able to adjust your tier at any time.
- Unused messages don't carry over to the next billing cycle.

If you send more messages than your chosen tier allows:

- You're charged for the tier that corresponds with how many messages you sent.
- If you go over the tier you chose for two consecutive months, you're automatically moved into the higher corresponding tier. You are able to adjust your tier at any time.

Frequently asked SMS billing questions

Can I sign up for an SMS plan on its own?

In order to purchase the SMS add-on, you need to be signed up for a Constant Contact email plan (<https://www.constantcontact.com/pricing>).

How am I charged for the SMS add-on?

The monthly SMS add-on cost is deducted from the payment method you have on file in your account.

If you have a prepayment plan, the is deducted from your account balance. Prepay discounts apply to the SMS Add-on.

Will I still be charged for the add-on if I do

Welcome, 🤖 Let's chat. What brings you here today?

Yes, you will be charged at your selected pricing tier even if you don't register for SMS in your account (/articles/KnowledgeBase/45189-Register-for-SMS?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US) or send any text messages.

How can I tell how many messages I've sent?

You can see the total number of text messages you've sent during the current billing cycle from the Billing and SMS tabs under My Account.

In addition, as you create SMS messages, the message editor shows you the:

- The total character length of your SMS message.
- The number of text message segments the message breaks into based on its length.
- The number of recipients based on the list(s) you select to send to.
- The number of text messages to be sent based on the message length and number of contacts in your selected list(s). Learn more (/articles/KnowledgeBase/45562-Create-and-send-an-SMS-marketing-message-outside-of-quiet-hours?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US).

What if I add SMS to my account in the middle of the month?

If you purchase the SMS add-on in the middle of your billing cycle, the price is prorated.

How can I cancel SMS?

You may remove the SMS add-on from your plan at any time by contacting our Support team (<https://community.constantcontact.com/contact-support>).

Add SMS marketing to your email plan



Save time: To prevent registration delays, make sure you meet all the requirements for using SMS marketing (/articles/KnowledgeBase/45561-Overview-SMS-Marketing?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US) before you add it to your email plan.

1. Click your profile name in the upper right—the drop-down menu.
2. On the My Account page, click the **Billing** tab.

Welcome, 🙌 Let's chat. What brings you here today?

3. In the **SMS add-on** section, click the **Add SMS** button.

The screenshot shows the 'My Account: Olivia Taylor' page. The navigation menu includes Campaigns, Contacts, Reporting, Sign-up Forms, Websites & Stores, Social, Integrations, Library, Contact Us, Help, and Olivia. The account owner is 'olivias-salon'. The 'My Account' dropdown menu is open, showing options: My Account, Plans & Pricing, and Log out. The 'Billing' tab is selected, and the 'Organization billing' section is visible. The 'Current plan' is 'Plus', with 'Email sending usage' at 0/12000 and 'Email sending overage fees' at \$0.00. The 'Add ons' section is 'None'. The 'SMS add-on' section is highlighted with a pink arrow and contains the text: 'Add text messaging to your plan so you can reach your customers directly and immediately. It's easy, engaging, and personal.' Below this are three checked items: 'SMS list growth tools', 'Bulk SMS campaigns', and 'SMS reporting'. A 'View plans' button is at the bottom left of the 'SMS add-on' section. A pink circle with the number '3' highlights the 'Add SMS' button at the bottom right of the 'SMS add-on' section.

4. Select your SMS marketing tier based on how many SMS contacts you have and how many messages you plan to send each month.

- Your email contacts are not the same as your SMS contacts, though there can be some overlap. SMS contacts must opt into SMS specifically before you can send SMS messages to them. You can filter your contacts by their SMS status through the Contacts tab to see how many you have. Learn more (/articles/KnowledgeBase/33125-View-a-Group-of-Contacts-Based-on-Their-Contact-Status?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US).
- Depending on the length, your SMS message can be broken into several text message segments. Each of the segments counts as a single text message for billing purposes. Learn more (/articles/KnowledgeBase/45562-Create-and-send-an-SMS-marketing-message-outside-of-quiet-hours?originalUrl=%2Farticles%2FKnowledgeBase%2F46517-Add-SMS-to-your-Constant-Contact-email-plan%3Flang%3Den_US&lang=en_US).
- You're charged the monthly rate for the selected tier even if you send fewer messages during the month. Unused messages do not roll towards the next month.
- If you send more messages than your selected tier, you're charged for the corresponding tier. If an overage happens in two consecutive months, you're automatically moved into the higher tier.

5. Scroll down and check the box confirming payment for the SMS add-on.

Welcome, 🙌 Let's chat. What brings you here today?

6. Click the **Add SMS** button.

Add SMS to your plan ✕

SMS marketing is an add-on to any Constant Contact package (**US customers only**). Choose your starting price based on the total number of text messages you plan to send each month. Our plans starts at **\$10.00/mo.**

Learn more about SMS pricing

Select	Min.	Max.	Price	
<input type="radio"/>	0	Recommended	500	\$10.00
<input checked="" type="radio"/>	501		1,000	\$20.00
<input type="radio"/>	1,001		2,500	\$45.00
<input type="radio"/>	2,501		5,000	\$75.00
<input type="radio"/>	5,001		10,000	\$120.00
<input type="radio"/>	10,001		20,000	\$150.00
<input type="radio"/>	20,001		35,000	\$215.00

Order Summary

Current Plan PLUS

Estimated Next Invoice \$57.64

Add on SMS

No. messages 501 - 1000

Today's sub-total \$13.71

Tax \$0.00

Today's total \$0.00

Is SMS right for me?
 Let's double check a few things. You must be a US customer with an EIN (employer identification number). Also, some content can't be sent through texts. To ensure you comply with these policies, check out this list of [prohibited content](#).

By checking the box, you authorize Constant Contact to make a recurring charge monthly charge of **\$20.00** to the payment method on file with your Constant Contact account. All Constant Contact products and services are subject to the [Constant Contact terms and condition](#). You agree that we adjust the price depending on the monthly usage and that you are responsible for any taxes that may be imposed on our services. You may cancel at any time by calling 855-229-5506

5 I agree and authorize payment

No thanks, maybe later **Add SMS** **6**

Change your SMS marketing pricing tier

As your marketing needs change, you have the flexibility to change your SMS marketing pricing tier to meet those needs at any time. The price for your newly selected tier is reflected in your next billing invoice.

1. Click your profile name in the upper right-hand corner and select **My Account** from the drop-down menu.
2. On the My Account page, click the **Billing** tab.
3. In the **SMS add-on** section, click **View plans**.

Welcome, 🙌 Let's chat. What brings you here today?

https://knowledgebase.constantcontact.com/articles/KnowledgeBase/46517-Add-SMS-to-your-Constant-Contact-email-plan?lang=en_US

7/9

My Account: Olivia Taylor

Account owner

Account details **Billing** Manage users Account emails Advanced settings SMS

Organization billing

Current plan
Email Plus

Email sending usage ⓘ
0/60000

Email sending overage fees
\$0.00

Add ons
Constant Contact - SMS
SEO

View plans

Account balance
\$241.57

SMS add-on
[Learn more about SMS billing](#)

Current plan ⓘ
\$20.00 (501 - 1000 messages/month)

Messages sent this month
0

Next invoice
10/26/22
Estimated amount: \$9.00 (501 - 1000 messages/month) ⓘ

Payment plan
Monthly

View plans

- 4. Select your new tier.
- 5. Click the **Change plan** button.

Change your SMS Plan

The new price will take effect on your next billing day

[Learn more about SMS pricing](#)

Select	Min.	Max.	Price
<input type="radio"/>	0	500	\$10.00
<input type="radio"/>	501	1,000	\$20.00
<input type="radio"/>	1,001	2,500	\$45.00
<input checked="" type="radio"/>	2,501	5,000	\$75.00
<input type="radio"/>	5,001	10,000	\$120.00
<input type="radio"/>	10,001	20,000	\$150.00
<input type="radio"/>	20,001	35,000	\$215.00
<input type="radio"/>	35,001	50,000	\$250.00

Cancel **Change plan**

Any links we provide from non-Constant Contact sites or information about non-Constant Contact products or services are provided as a courtesy and should not be construed as an endorsement by Constant Contact.

Welcome, 🧑🏻 Let's chat. What brings you here today?

Questions?

Ask the Community

Did this article answer your question?

Yes

Partially

No

Related Answers

- Having an Employer Identification Number (EIN) to register for SMS marketing (https://knowledgebase.constantcontact.com/articles/KnowledgeBase/48055-Having-an-Employer-Identification-Number-EIN-to-register-for-SMS-marketing?lang=en_US)
 - Partners: How to sell product plans and features (https://knowledgebase.constantcontact.com/articles/KnowledgeBase/44323-How-to-sell-product-plans-and-features?lang=en_US)
 - Constant Contact's email permission policy (https://knowledgebase.constantcontact.com/articles/KnowledgeBase/5305-constant-contact-s-email-permission-policy?lang=en_US)
 - Add and manage users in your Constant Contact account (https://knowledgebase.constantcontact.com/articles/KnowledgeBase/41588-Add-and-manage-users-in-your-Constant-Contact-account?lang=en_US)
 - Change to a different email plan (https://knowledgebase.constantcontact.com/articles/KnowledgeBase/5946-upgrade-or-downgrade-your-constant-contact-account?lang=en_US)
-



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(<https://www.constantcontact.com/legal/privacy-center>)

Welcome, 🤖 Let's chat. What brings you here today?

1

Tab 10



Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

Workers Compensation

The Preserve at Wilderness Lake Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

Quotation being provided for:

The Preserve at Wilderness Lake Community Development District
21320 Wilderness Lake Blvd
Land O Lakes, FL 34637

Term: December 20, 2022 to October 1, 2023
Coverage Provided by: Florida Insurance Alliance
Quote Number: WC100122678

TYPE OF INSURANCE

Part A	Workers Compensation <ul style="list-style-type: none">• Benefits: FL Statutory (Medical, Disability, Death)
Part B	Employers Liability: <ul style="list-style-type: none">• \$1,000,000- Each Accident• \$1,000,000- Disease- Policy Limit• \$1,000,000- Disease- Each Employee

Class Code	Description	Payroll	Rate	Premium
9015	Building or Property Management--All Other Employees	\$2,160	3.64	\$78.62
Total Manual Premium				\$78.62
Increased ELL 1M/1M/1M				\$120.00
				\$198.62
Workplace Safety Credit – 2%				\$0.00
Drug Free Workplace Credit – 5%				\$0.00
Experience Modification				1.000000
Standard Premium				\$198.62
Expense Constant				\$160.00
Terrorism				\$0.22
Policy Total				\$664.00

Additional terms and conditions, including but not limited to:

1. Please review the quote carefully, as coverage terms and conditions may not encompass all requested coverages.
2. The Coverage Agreement premium shall be pro-rated as of the first day of coverage from the minimum policy premium.
3. Down payment is due at inception.
4. The Trust requires that the Member maintains valid and current certificates of workers' compensation insurance on all work performed by persons other than its employees.
5. If NCCI re-promulgates a mod, we will honor the mod as promulgated. If the mod changes during the fund year, we reserve the right to apply a correct mod back to the inception date of the Coverage Agreement.
6. Safety and Drug Free program credits (if applicable) are subject to program requirements.
7. Payrolls are subject to final audit.
8. Deletion of any coverage presented, Package and/or Workers' Compensation, will result in re-pricing of account.

PRODUCER	PHONE (A/C, No, Ext): (407) 401-7171 FAX (A/C, No):	COMPANY FIA WC	UNDERWRITER
Egis Insurance & Risk Advisors 250 International Parkway Suite 260 Lake Mary FL 32746		APPLICANT NAME - INCLUDE ALL SUBSIDIARIES & DBA'S TO BE INCLUDED IN COVERAGE, ALONG WITH THEIR FEIN Preserve at Wilderness Lake Community Development District	
		MAILING ADDRESS (INCLUDING ZIP CODE) - INCLUDE PRINCIPAL PHYSICAL LOCATION AND ALL INSURED ENTITIES c/o Rizzetta & Company Wesley Chapel FL 33544	CHECK HERE IF LIST OF ADDITIONAL LOCATIONS ATTACHED 5844 Old Pasco Road, Ste 100
LICENSE #:	YRS IN BUS	SIC CODE	INDIVIDUAL CORPORATION OTHER:
CODE:	21		PARTNERSHIP SUBCHAPTER "S" CORP
AGENCY CUSTOMER ID	FEDERAL EMPLOYER ID NUMBER	NCCI ID NUMBER	OTHER RATING BUREAU ID NUMBER
00000674	593707823		

STATUS OF SUBMISSION		BILLING / AUDIT INFORMATION			
<input checked="" type="checkbox"/> QUOTE	<input type="checkbox"/> ISSUE POLICY	BILLING PLAN	PAYMENT PLAN	AUDIT	
		<input checked="" type="checkbox"/> AGENCY BILL	<input type="checkbox"/> ANNUAL	<input type="checkbox"/> PREM FINANCED	<input type="checkbox"/> AT EXPIRATION
		<input type="checkbox"/> DIRECT BILL	<input type="checkbox"/> SEMI-ANNUAL	<input type="checkbox"/> OTHER:	<input type="checkbox"/> MONTHLY
			<input type="checkbox"/> QUARTERLY	<input type="checkbox"/> % DOWN:	<input type="checkbox"/> SEMI-ANNUAL
					<input type="checkbox"/> OTHER:
					<input type="checkbox"/> QUARTERLY

LOCATIONS - LIST ALL PHYSICAL LOCATIONS, INCLUDING OTHER STATES, WHETHER COVERAGE IS REQUESTED OR NOT. IF APPLICANT IS A PROFESSIONAL EMPLOYER ORGANIZATION (PEO) / EMPLOYEE LEASING COMPANY, LIST ALL CLIENT COMPANIES AND THEIR LOCATIONS

#	STREET, CITY, COUNTY, STATE, ZIP CODE
1	21320 Wilderness Lake Blvd Land O Lakes FL 34637

POLICY INFORMATION

PROPOSED EFF DATE 12/20/2022	PROPOSED EXP DATE 10/01/2023	NORMAL ANNIVERSARY RATING DATE	PARTICIPATING NON-PARTICIPATING	RETRO PLAN
PART 1 - WORKERS COMPENSATION (States) FL	PART 2 - EMPLOYER'S LIABILITY \$ 1,000,000 EACH ACCIDENT \$ 1,000,000 DISEASE - POLICY LIMIT \$ 1,000,000 DISEASE - EACH EMPLOYEE	PART 3 - OTHER STATES INS	DEDUCTIBLE COINSURANCE LIMIT	OTHER COVERAGES U.S.L. & H. VOLUNTARY COMPENSATION
DIVIDEND PLAN / SAFETY GROUP	ADDITIONAL COMPANY INFORMATION			

RATING INFORMATION CHECK HERE IF LIST OF ADDITIONAL CLASS CODES ATTACHED

LOC	CLASS CODE	COMPANY USE	CATEGORIES, DUTIES, CLASSIFICATIONS	# OF EMPLOYEES	ACTUAL REMUNERATION PAST 12 MONTHS	ESTIMATED REMUNERATION FOR NEXT POLICY PERIOD	RATE	ESTIMATED ANNUAL PREMIUM
1	9015		Building or Property Management--All Other Employees	5		2,160	3.64000	\$78.62

SPECIFY ADDITIONAL COVERAGES / ENDORSEMENTS

	FACTOR	FACTORED PREMIUM
TOTAL		\$
Surcharges	0.00000	\$
		\$
EXPERIENCE MODIFICATION		\$
MODIFIED PREMIUM		\$
PREMIUM DISCOUNT		\$
EXPENSE CONSTANT	N/A	\$ 160.00
		\$
TOTAL ESTIMATED ANNUAL PREMIUM		\$ 850
MINIMUM PREMIUM	DEPOSIT PREMIUM	\$ 664
\$		\$

INDIVIDUALS INCLUDED / EXCLUDED

PARTNERS, OFFICERS, OWNERS TO BE INCLUDED OR EXCLUDED. (REMUNERATION TO BE INCLUDED MUST BE PART OF RATING INFORMATION SECTION.) ATTACH LIST OF ADDITIONS/EXEMPTIONS, IF ANY. PROVIDE COPIES OF EVIDENCE OF EXCLUSIONS/INCLUSIONS. DISCLOSURES OF THE SOCIAL SECURITY NUMBERS IS VOLUNTARY. AS AN ALTERNATIVE, ATTACH A COPY OF EXEMPTION OR INCLUSION FORM FILED WITH THE STATE OF FLORIDA.

#	NAME	DATE OF BIRTH	SOCIAL SECURITY #	TITLE / RELATIONSHIP	OWNR-SHP %	DUTIES	INC / EXC	CLASS CODE	REMUNERATION
1									
2									
3									

PRIOR CARRIER INFORMATION / LOSS HISTORY

PROVIDE INFORMATION FOR THE PAST 5 YEARS AND USE THE REMARKS SECTION FOR LOSS DETAILS

YEAR	CARRIER & POLICY NUMBER	ACTUAL/AUDITED PREMIUM	MOD	# CLAIMS	AMOUNT PAID	RESERVE
	CO:					
	POL #:					
	CO:					
	POL #:					
	CO:					
	POL #:					
	CO:					
	POL #:					

LOSS RUN ATTACHED

NATURE OF BUSINESS / DESCRIPTION OF OPERATIONS

GIVE COMMENTS AND DESCRIPTIONS OF ALL BUSINESSES, OPERATIONS AND PRODUCTS (INCLUDING OTHER STATES): MANUFACTURING - RAW MATERIALS, PROCESSES, PRODUCT, EQUIPMENT; CONTRACTOR - TYPE OF WORK, SUB-CONTRACTS; MERCANTILE - MERCHANDISE, CUSTOMERS, DELIVERIES; SERVICE - TYPE, LOCATION; FARM - ACREAGE, ANIMALS, MACHINERY, SUB-CONTRACTS. IF CONTRACTOR, PROVIDE LICENSE NUMBER.

PROFESSIONAL EMPLOYER ORGANIZATION (PEO) / EMPLOYEE LEASING COMPANY TEMPORARY EMPLOYMENT SERVICE

Community Development District

EMPLOYEES - ATTACH A LIST OF ADDITIONAL EMPLOYEE NAMES

NAME	CLASS CODE	SOCIAL SECURITY #	NAME	CLASS CODE	SOCIAL SECURITY #

ATTACH THE LAST FOUR (4) EMPLOYERS QUARTERLY REPORTS OR IRS FORM 941. PLEASE EXPLAIN IF THE EMPLOYERS QUARTERLY REPORTS OR 941 IS NOT AVAILABLE. DISCLOSURE OF THE SOCIAL SECURITY NUMBERS IS VOLUNTARY. AS AN ALTERNATIVE, THE LATEST EMPLOYERS QUARTERLY REPORT WITH CLASS CODES ADDED CAN BE USED IN LIEU OF A SEPARATE LISTING OF EMPLOYEE NAMES, SOCIAL SECURITY NUMBER AND CLASS CODE. ANY EMPLOYEES NOT ON THE EMPLOYERS QUARTERLY REPORT SHOULD BE SHOWN SEPARATELY.

GENERAL INFORMATION

EXPLAIN ALL "YES" RESPONSES	YES	NO	EXPLAIN ALL "YES" RESPONSES	YES	NO
1. DOES APPLICANT OWN, OPERATE OR LEASE AIRCRAFT / WATERCRAFT?		<input checked="" type="checkbox"/>	16. ARE PHYSICALS REQUIRED AFTER OFFERS OF EMPLOYMENT ARE MADE?		<input checked="" type="checkbox"/>
2. DO / HAVE PAST, PRESENT OR DISCONTINUED OPERATIONS INVOLVE(D) STORING, TREATING, DISCHARGING, APPLYING, DISPOSING, OR TRANSPORTING OF HAZARDOUS MATERIAL? (e.g. landfills, wastes, fuel tanks, etc)		<input checked="" type="checkbox"/>	17. ANY OTHER INSURANCE WITH THIS INSURER?		<input checked="" type="checkbox"/>
3. ANY WORK PERFORMED UNDERGROUND OR ABOVE 15 FEET?		<input checked="" type="checkbox"/>	18. ANY PRIOR COVERAGE DECLINED / CANCELLED / NON-RENEWED (Last 3 years)?		<input checked="" type="checkbox"/>
4. ANY WORK PERFORMED ON BARGES, VESSELS, DOCKS, BRIDGE OVER WATER?		<input checked="" type="checkbox"/>	19. ARE EMPLOYEE HEALTH PLANS PROVIDED?		<input checked="" type="checkbox"/>
5. IS APPLICANT ENGAGED IN ANY OTHER TYPE OF BUSINESS?		<input checked="" type="checkbox"/>	20. IS THERE A LABOR INTERCHANGE WITH ANY OTHER BUSINESS / SUBSIDIARY?		<input checked="" type="checkbox"/>
6. ARE SUB-CONTRACTORS AND/OR INDEPENDENT CONTRACTORS USED?		<input checked="" type="checkbox"/>	21. DO YOU LEASE EMPLOYEES TO OR FROM OTHER EMPLOYERS?		<input checked="" type="checkbox"/>
7. ANY WORK SUBLET WITHOUT CERTIFICATES OF INS.?		<input checked="" type="checkbox"/>	22. DO ANY EMPLOYEES PREDOMINANTLY WORK AT HOME?		<input checked="" type="checkbox"/>
8. IS A FORMAL SAFETY PROGRAM IN OPERATION?		<input checked="" type="checkbox"/>	23. WHAT ARE YOUR ESTIMATED ANNUAL REVENUES? \$		
9. ANY GROUP TRANSPORTATION PROVIDED?		<input checked="" type="checkbox"/>	24. IS THERE ANY CURRENT OR ANTICIPATED DEBT FOR UNPAID PREMIUMS OWED TO ANY PREVIOUS WORKERS' COMPENSATION PROVIDER?		
10. ANY EMPLOYEES UNDER 16 OR OVER 60 YEARS OF AGE?		<input checked="" type="checkbox"/>	CONTACT INFORMATION		
11. ANY PART TIME OR SEASONAL EMPLOYEES?		<input checked="" type="checkbox"/>	IN-SPECTION	PHONE: (813)994-1001 x6228	
12. IS THERE ANY VOLUNTEER OR DONATED LABOR?	<input checked="" type="checkbox"/>		NAME: Jayna Cooper		
13. ANY EMPLOYEES WITH PHYSICAL HANDICAPS?		<input checked="" type="checkbox"/>	ACCTNG RECORD	PHONE: (813)994-1001 x6228	
14. DO EMPLOYEES TRAVEL OUT OF STATE?		<input checked="" type="checkbox"/>	NAME: Jayna Cooper		
15. ARE ATHLETIC TEAMS SPONSORED?		<input checked="" type="checkbox"/>	CLAIMS INFO	PHONE: (813)994-1001 x6228	
			NAME: Jayna Cooper		

REMARKS

THE FILING OF AN APPLICATION CONTAINING FALSE, MISLEADING, OR INCOMPLETE INFORMATION PROVIDED WITH THE PURPOSE OF AVOIDING OR REDUCING THE AMOUNT OF PREMIUMS FOR WORKERS' COMPENSATION COVERAGE IS A FELONY OF THE THIRD DEGREE, PUNISHABLE AS PROVIDED IN S. 775.082, S. 775.083, OR S. 775.084.

I UNDERSTAND THAT AS THE EMPLOYER, I MUST UPDATE THE APPLICATION MONTHLY TO REFLECT ANY CHANGE IN THE REQUIRED APPLICATION INFORMATION; (THE FLORIDA WORKERS COMPENSATION CHANGE SHEET WILL BE USED FOR THIS PURPOSE.)

IF I FILE AN APPLICATION OR APPLICATION UPDATE CONTAINING FALSE, MISLEADING, OR INCOMPLETE INFORMATION WITH THE PURPOSE OF AVOIDING OR REDUCING THE AMOUNT OF PREMIUMS FOR WORKERS COMPENSATION COVERAGE IT IS A FELONY OF THE THIRD DEGREE OR AS OTHERWISE PUNISHABLE AS PROVIDED UNDER THE LAW.

I SHALL SUBMIT TO THE CARRIER, A COPY OF THE EMPLOYERS QUARTERLY REPORT AND SELF-AUDITS SUPPORTED BY THE EMPLOYERS QUARTERLY REPORT, AS REQUIRED BY CHAPTER 443, AT THE END OF EACH QUARTER. IF I OMIT THE NAME OF AN EMPLOYEE FROM THIS EMPLOYERS QUARTERLY REPORT, FLORIDA STATUTES STATE THAT I WILL REMAIN LIABLE AND WILL REIMBURSE THE CARRIER FOR ANY WORKERS COMPENSATION BENEFITS PAID TO THIS OMITTED EMPLOYEE;

I AGREE TO MAKE AVAILABLE, ALL RECORDS NECESSARY FOR THE PAYROLL VERIFICATION AUDIT AND PERMIT THE AUDITOR TO MAKE A PHYSICAL INSPECTION OF OUR OPERATIONS. I UNDERSTAND FAILURE TO DO THIS SHALL RESULT IN A \$500 PAYMENT TO THE CARRIER TO DEFRAY THE COST OF THE AUDITS;

THAT, IN ACCORDANCE WITH FLORIDA STATUTES 440.381(6), IF I (WE) UNDERSTATE OR CONCEAL PAYROLL, OR MISREPRESENT OR CONCEAL EMPLOYEE DUTIES SO AS TO AVOID PROPER CLASSIFICATION FOR PREMIUM CALCULATIONS, OR MISREPRESENT OR CONCEAL INFORMATION PERTINENT TO THE COMPUTATION AND APPLICATION OF AN EXPERIENCE RATING MODIFICATION FACTOR, I (WE) SHALL PAY A PENALTY OF TEN (10) TIMES THE AMOUNT OF THE DIFFERENCE IN PREMIUM PAID AND THE AMOUNT I (WE) SHOULD HAVE PAID, AND REASONABLE ATTORNEY'S FEES.

FORMER NAMES AND OWNERS

FOR THE LAST 5 YEARS, LIST THE CURRENT BUSINESS NAME AND ANY FORMER NAMES OR PREDECESSOR COMPANIES FOR ALL COMPANIES TO BE COVERED BY THE POLICY. INCLUDE THE FEIN FOR EACH COMPANY.

FOR EACH COVERED COMPANY, LIST ANY CURRENT OWNER WHO HAS MORE THAN 5% OWNERSHIP INTEREST. FOR EACH COVERED COMPANY OR PREDECESSOR COMPANY, LIST ANY OWNER WHO HAD MORE THAN 5% OWNERSHIP INTEREST IN THE LAST 5 YEARS.

OWNERSHIP / COMBINABILITY

DOES THIS BUSINESS OR ANY OF THE OWNERS OF THIS BUSINESS, EITHER INDIVIDUALLY OR IN COMBINATION WITH OTHER OWNERS OF THIS BUSINESS, OWN MORE THAN 50% OF ANY OTHER BUSINESS, WHICH OPERATED AT ANY TIME DURING THE FIVE YEARS PRIOR TO THIS APPLICATION?

YES NO

OR, DOES THIS BUSINESS OWN A MAJORITY INTEREST IN ANOTHER ENTITY, WHICH IN TURN OWNS A MAJORITY INTEREST IN ANY ENTITY THAT OPERATED AT ANY TIME IN THE FIVE YEARS PRIOR TO THIS APPLICATION?

YES NO

IF THE ANSWER TO EITHER OF THE ABOVE QUESTIONS IS YES, COMPLETE THE FOLLOWING SUPPLEMENTAL OWNERSHIP / COMBINABILITY QUESTIONS:

1. IDENTIFY BY NAME, ADDRESS, AND FEIN EACH BUSINESS WHICH IS RELATED BY COMMON OWNERSHIP TO THE APPLICANT BUSINESS.
2. SET FORTH THE DATES EACH BUSINESS WAS IN OPERATION, THE INSURANCE COMPANY THAT PROVIDED WORKERS' COMPENSATION INSURANCE, THE POLICY NUMBER AND THE EXPERIENCE MODIFICATION FACTOR APPLIED TO EACH SUCH POLICY.
3. IF THE POLICY WAS WRITTEN WITHOUT AN EXPERIENCE MODIFICATION FACTOR, PLEASE STATE.

THE APPLICANT HEREBY AUTHORIZES AND REQUESTS EACH RATING ORGANIZATION WITH EXPERIENCE RATING INFORMATION RELATED TO THE APPLICANT AND THE BUSINESS SET FORTH ABOVE TO RELEASE SUCH INFORMATION TO THE INSURER, FWCJUA, OR OTHER RATING ORGANIZATION SO THAT THE CORRECT EXPERIENCE MODIFICATION FACTOR CAN BE DETERMINED.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THE ABOVE STATEMENTS AND PERSONALLY SWEAR THAT THE INFORMATION CONTAINED IN THE APPLICATION IS ACCURATE. THAT I, AS AN OWNER / OFFICER, AM FULLY AUTHORIZED TO SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT AND TO BIND THE APPLICATION.

AS AGENT / PRODUCER I HEREBY ATTEST THAT I HAVE GIVEN THE APPLICANT/SIGNATORY THE OPPORTUNITY TO READ THE APPLICATION AND I HAVE EXPLAINED ANY AND ALL QUESTIONS REGARDING THE APPLICATION. I ALSO ATTEST THAT I HAVE EXPLAINED TO THE EMPLOYER OR OFFICER THE CLASSIFICATION CODES THAT ARE USED FOR PREMIUM CALCULATIONS PURSUANT TO SECTION 440.381 (2), FLORIDA STATUTES.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

OWNER / OFFICER SIGNATURE

DATE

PRODUCER'S SIGNATURE

DATE

11/01/2022

PRINT NAME

Tab 11

EXHIBIT "A"

THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT

5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544

NATURAL AREAS POLICY STATEMENT

The following is the policy statement of the District as it regards the natural buffer or environmentally sensitive areas that are scattered in large numbers throughout the Community. This policy statement is consistent with the policies of other governments including Pasco County and the State of Florida as it regards natural upland and wetland conservation and preservation areas. Natural Areas throughout the District can be categorized into three different subsets:

Category I: District-Owned Conservation Areas

Displayed within Exhibit "A", these natural areas are not intended to be maintained. These areas are to be left untouched to allow for nature to take its normal course. Any vegetation that dies or is damaged by storms or other "acts of God" is to remain in its existing configuration within these areas to fulfill its role in nature's process. The District may conduct specific, permitted maintenance activities to remove or eradicate nuisance vegetation. The District may remove vegetation which it determines may pose a danger to persons and/or private property.

Category II: District-Owned Conservation Buffer Areas

Displayed within Exhibit A, these areas buffer private and District-Owned property and are or may be maintained on a routine schedule as set by the Board of Supervisors and regulated by Federal and State law in order to prevent the invasion of nuisance vegetation and encroachment of the same onto Private and District-Owned property.

Category III: Privately-Owned Wetland Buffer Areas

In many instances, a portion of a resident's property may contain a wetland buffer and wetland setback line that, while within the resident's ownership boundary, is governed and regulated by the Southwest Florida Water Management District (SWFWMD) or the Army Corps of Engineers (ACOE). An example of these types of wetland buffers is included within Exhibit B. The District does not maintain these areas for the private property owner(s) nor can it be held liable for their maintenance or lack thereof, but may if mutually agreed upon provide supervision, guidance or fees for services for the removal of invasive species or allowed maintenance.

Category I and II Conservation Area Tree Removal Policy

Trees and/or tree limbs within Category I Conservation Areas and Category II Conservation Buffer Areas that appear to pose a threat of falling and damaging an abutting property owner's property may be addressed by the District. Any abutting property owner who observes a tree in

this condition should contact the District Manager at (813) 994-1001 or the Lodge at (813) 995-2437. Once it is determined that the work is permitted by the appropriate governing entity and necessary to prevent property damage or loss, the District Manager may direct the work to be completed. In the event that a tree and/or tree limb that is rooted on District-Owned property does fall on private property, the District may remove the downed plant material creating the encroachment upon receipt of the appropriate releases to the District from the property owner. This statement does not supersede or void the "District Wetlands Agreement" for docks that in many cases transect Category I and Category II District-Owned Property and holds the District harmless from any property damage. The goal is to prohibit or minimize disturbance to these areas. Tree and/or tree limb removal may only be conducted to prevent a tree that is rooted on District-Owned property from damaging private property.

In the event that a tree does fall onto another's property, that property owner has the right to cut back or "limb" the tree, as necessary to their individual property line. (The District may remove the tree which it determines may pose a danger to private property or person). The rest of the tree is to be left alone. Notwithstanding, removal of native vegetation within and immediately surrounding these areas is discouraged and may be restricted or prohibited by Pasco County, and ultimately the Southwest Florida Water Management District (SWFWMD) to protect the upland/wetland area or water body. Ultimately, no one is allowed to encroach into the natural areas for any reason, from maintenance to placement of personal property of any kind. The above policy statement may be amended as the District Board of Supervisors deems necessary.

THE PRESERVE AT WILDERNESS LAKES CDD

Map of Stormwater Ponds, Natural Wetlands and Wood Line Trimming Areas

Legend

- Stormwater Ponds
- Natural Wetland Systems
- Natural Lake (Open Water)
- Property Boundary
- S# Sump Area

Wood Line Trimming Areas

- Maintenance Area No. 1 (±1,030 ft)
- Maintenance Area No. 2 (±1,472 ft)
- Maintenance Area No. 3 (±1,422 ft)
- Maintenance Area No. 4 (±756 ft)
- Maintenance Area No. 5 (±822 ft)
- Maintenance Area No. 6 (±1,097 ft)
- Maintenance Area No. 7 (±1,240 ft)
- Maintenance Area No. 8 (±712 ft)
- Maintenance Area No. 9 (±1,518 ft)
- Maintenance Area No. 10 (±1,719 ft)
- Maintenance Area No. 11 (±1,421 ft)
- Maintenance Area No. 12 (±595 ft)

Total Linear Feet = ±13,804 ft

Note: Natural Lake "E" was previously identified as Stormwater Pond No. 23 on maps prepared by others. Since this area is natural, it has been moved into the wetland lettering system. There is no Stormwater Pond No. 23.

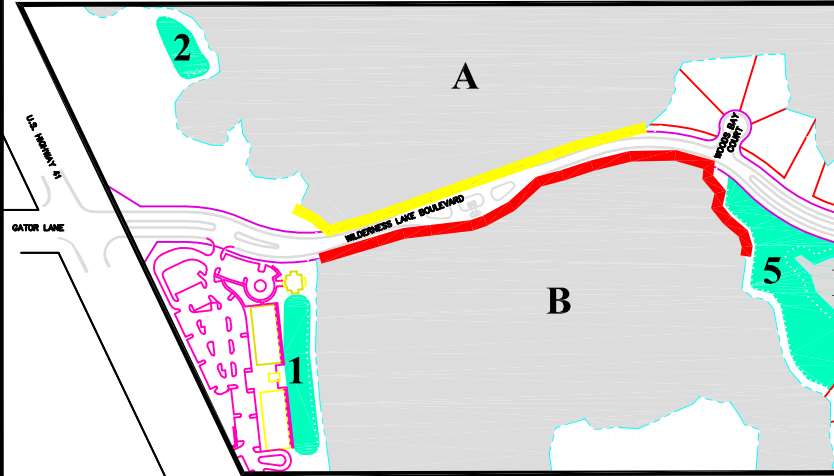
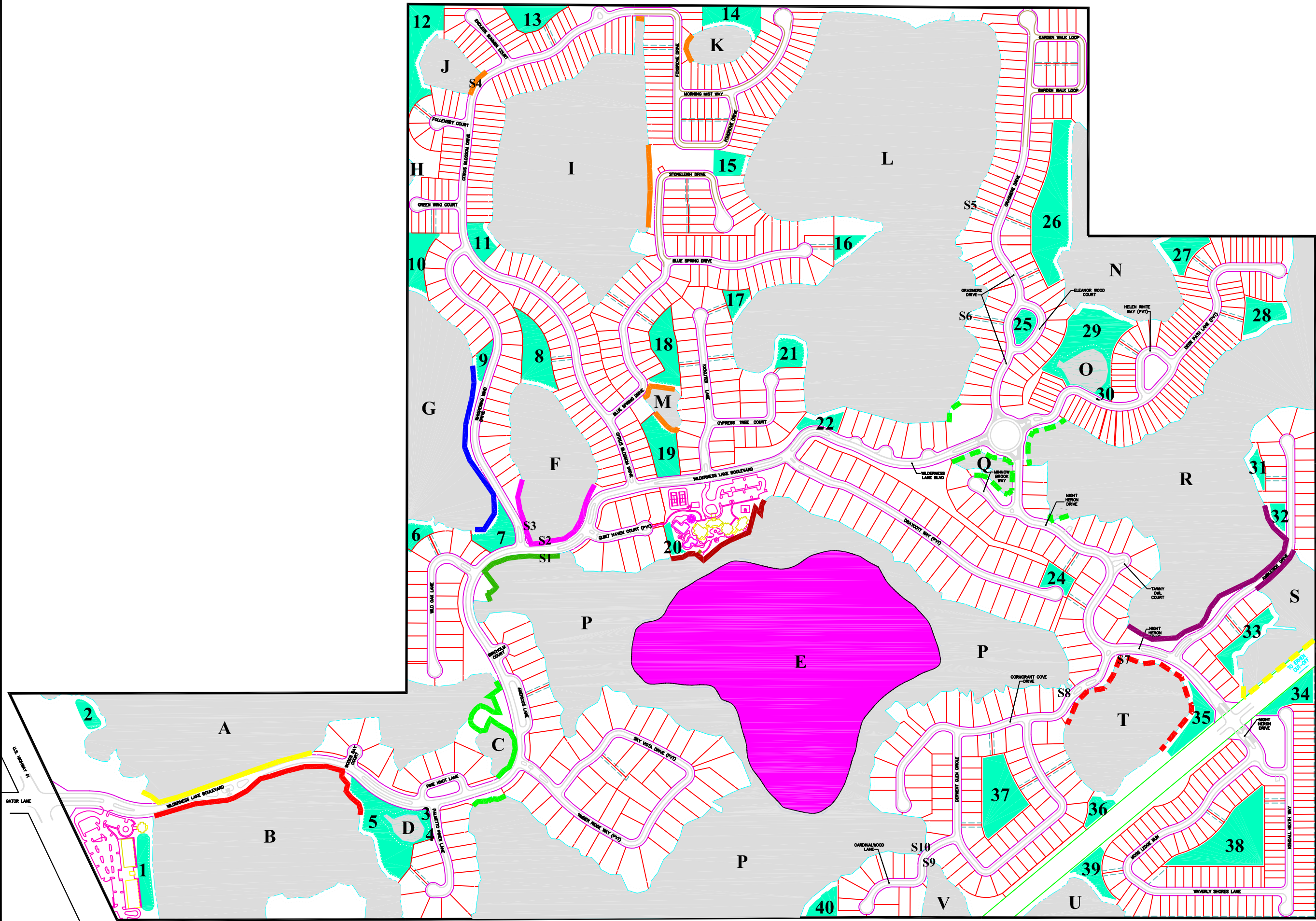
Date: February 25, 2014



Not to Scale



Gaydos Hydro Services
 PO Box 55802
 St. Petersburg, FL 33732-5582
 Phone: 727-667-6786
 dana@gaydoshydroservices.com
 www.gaydoshydroservices.com



**THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT
DISTRICT CONSERVATION AREA MAINTENANCE POLICY**

The Preserve at Wilderness Lake Community Development District (the “**District**”) owns or maintains various conservation areas and buffer areas (collectively the “**Conservation Areas**”) within the District as identified on the plats of the District as recorded in the Public Records of Pasco County, Florida (the “**Plats**”). These Conservation Areas provide aesthetic benefits, preserve wildlife habitat, and protect wetland recharge areas for the District. Property owners (or their tenants, guests or invitees) may not use, occupy or otherwise disturb or alter the Conservation Areas without the express written consent of the District.

Pursuant to Article IV, Section 4 of the Declaration of Covenants, Conditions, and Restrictions of Wilderness Lake Preserve (the “**Declaration**”), the Conservations Areas must be monitored, managed, and maintained by the District in accordance with all applicable local, state and federal laws. In addition, Article IV, Section 4 of the Declaration specifically requires that no property owner or any tenant, guest or invitee may use or occupy any part of the Conservation Areas (including buffer areas adjacent to the Conservation Areas) except as expressly permitted or authorized by the District. If these Conservation Areas are not properly monitored, managed and maintained, the District could be subject to severe fines or penalties from regulatory agencies. In order to protect the Conservation Areas and property owners, the District has adopted the following policies for property owners who wish to trim the vegetation or otherwise increase the level of maintenance for the Conservation Areas near their homes:

1. The District conducts routine inspections and maintenance of all Conservation Areas within the District. Property owners may not perform maintenance or disturb any Conservation Areas even if the Conservation Area is located on or adjacent to the property owner’s lot without written permission from the District. If a property owner is not sure if a Conservation Area is located on or adjacent to their lot, the property owner should contact the District Manager at (813) 994-1001.
2. The District Manager may arrange an inspection of that Conservation Area with the District’s environmental consultant and contractor (the “**Contractor**”). At the inspection, the District Manager and the Contractor may review the Plats and determine if any additional maintenance work may be performed on the Conservation Area located on or adjacent to the lot in accordance with applicable law. If the property owner desires to hire their own contractor to perform the work, the property owner should also submit the name of the contractor to the District Manager at the inspection.
3. After the inspection, the District Manager may send the property owner a notice of: (1) the \$25.00 cost for the District’s review (the “**Review Fee**”), (2) a cost estimate for the requested Conservation Area maintenance, including any

consulting or permitting fees (the “**Additional Maintenance Fee**”), (3) a description of the general scope of the proposed Conservation Area maintenance (the “**Work**”), and (4) the District Conservation Area Maintenance Authorization Agreement.

4. Following the District’s receipt of the Additional Maintenance Fee and the Review Fee and the executed Conservation Area Maintenance Agreement, the District shall schedule the Work at a time that is mutually acceptable to the District and the Contractor.
5. If the property owner elects to hire their own contractor to perform the Work, the property owner must return the executed Conservation Area Maintenance Authorization Agreement and a non-refundable check, cashier’s check or money order made payable to District for the amount of the Review Fee. The property owner may not make any changes to the form of the District’s approved Conservation Area Maintenance Authorization Agreement. The property owner must not sign an agreement with a contractor until they have received a copy of the signed and approved Conservation Area Maintenance Authorization Agreement from the District Manager. The property owner shall notify the District when the Work has been completed. If the property owner decides not to have the Work performed, the Review Fee shall be waived.
6. The District, in its sole and absolute discretion, shall determine whether the Work has been satisfactorily completed. The Resident shall not be entitled to a refund of the Additional Maintenance Fee or Review Fee for any reason.

If, a Conservation Area is disturbed, modified or maintained by a property owner, their tenant, guest or invitee (or an unauthorized contractor hired by a property owner or their tenant, guest or invitee) without the express written consent of the District, the Board shall notify the property owner that they are in violation of this policy. The District may notify the property owner in writing when the District Board of Supervisors may review and determine the charges to that property owner for the damage to the Conservation Area. The property owner may then have an opportunity to dispute whether he or she (or their tenant, guest or invitee) caused the damage to the Conservation Area at the noticed Board meeting. If the Board finds that the property owner is in violation of this policy, the Board shall charge the property owner for: (1) any fines levied against the District by a regulatory agency for the damage or disturbance to the Conservation Area, (2) the actual cost to restore the Conservation Area to the same condition that existed prior to the unauthorized activity of the property owner (or their tenant, guest, or invitee), and (3) any legal fees and costs incurred by the District as a result of the disturbance or damage to the Conservation Area (collectively, the “**Charges**”). If the property owner does not reimburse the District the full amount of the Charges within sixty (60) days from the date that the Board levies the charges against the property owner, the District shall bring a civil action against the property owner to collect the full amount of the Charges plus accrued interest on the unpaid Charges pursuant to section 190.036, Florida Statutes. As authorized by section 190.036, Florida Statutes, if the District is required to collect the Charges through a civil action, the District shall

be entitled to recover from the property owner all collection costs incurred by the District, including reasonable attorney's fees and costs and interest on the accrued Charges.

THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT
DISTRICT CONSERVATION AREA MAINTENANCE
AUTHORIZATION AGREEMENT

This Preserve at Wilderness Lake Community Development District Conservation Area Maintenance Authorization Agreement (the “**Agreement**”) is entered into as of the ____ day of _____, 20____, between _____ (the “**Resident**”), whose mailing address is _____ and The Preserve at Wilderness Lake Community Development District (the “**District**”) whose mailing address is 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Background Information

The District owns or maintains various conservation areas and buffer areas (collectively, the “**Conservation Areas**”) that are located within the District. The Conservation Areas provide valuable aesthetic and environmental benefits, including preservation of wildlife habitat and protection of wetland recharge areas. These Conservation Areas are located on various tracts owned by the District, as well as portions of certain building lots owned by residents.

According to Article IV, Section 4 of the Declaration of Covenants, Conditions, and Restrictions of Wilderness Lake Preserve, the Conservations Areas shall be monitored, managed, and maintained by the District in accordance with all applicable local, state and federal laws. Residents or their tenants, guests, or invitees are not authorized to use or occupy the Conservation Areas without the express, written consent of the District. If these Conservation Areas are not properly monitored, managed, and maintained, the District could be subject to severe fines or penalties. In accordance with the District’s Conservation Area Maintenance Policy, the Resident has requested the District’s permission to hire a contractor to perform additional maintenance in the conservation area located at _____ (the “**Maintenance Area**”).

Operative Provisions

For and in consideration of the sum of Ten Dollars (\$10.00), the receipt and sufficiency of which is hereby acknowledged and the mutual promises contained herein, the parties agree as follows:

1. **Incorporation of Background Information.** The foregoing statement of Background Information is true and correct and is made a part of this Agreement for all purposes.

2. **Payment of Review Fees.** The Resident shall pay the sum of \$25.00 (the “**Review Fee**”) to the District for its review of the proposed Work (as defined below).

3. **Maintenance of Conservation Areas.** The Resident may hire _____ (the “Contractor”) to perform the work generally described on **Exhibit “A”** attached hereto (the “Work”) in the Maintenance Area as agreed upon at the inspection meeting between the District Manager and the Resident. The Work must be completed within ninety (90) days of the date of this Agreement.

4. **Inspection of the Work.** The District may inspect the Work after it is completed. If the Maintenance Area incurs any damage as a result of the Work, the Resident shall pay the District for the full amount of money necessary to restore the Maintenance Area to the condition it was prior to the damage to the Maintenance Area.

5. **Release of District.** To the fullest extent permitted by law, the Resident hereby waives, releases, and discharges the District from any and all losses, claims, liability or damages, including but not limited to losses, claims, liability or damages to personal property or for any personal injury or harm suffered in connection with the Work.

6. **Applicable Laws.** The Resident shall require the Contractor to agree to abide by all applicable laws, rules, and regulations.

7. **Insurance.** The Resident shall require the Contractor to provide insurance coverage pursuant to the following requirements:

The insurance required in this Agreement shall be on an "occurrence" basis, if available, and if not, on a "claims made" basis and shall be written for the following limits of liability as a minimum:

bodily injury
- \$1 million each occurrence
- \$1 million each aggregate

property damage
- \$500,000 each occurrence
- \$500,000 each aggregate

8. **Additional Insurance Terms.** All insurance policies shall name the District as an additional insured and provide that they cannot be canceled or materially altered except after thirty (30) days advance written notice to the District.

9. **Controlling Law of Agreement.** This Agreement shall be governed by and construed under the laws of Florida.

10. **Payment of Costs and Fees.** If the District is required to enforce this Agreement by court proceeding or otherwise, then the District shall be entitled to recover from the Resident all costs incurred by the District, including reasonable attorney’s fees and costs for trial, alternate dispute resolution, or appellate proceedings.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

District Resident

**The Preserve at Wilderness Lake
Community Development District**

Printed Name: _____

Printed Name: _____

By: _____

Name: _____

District Manager

Prepared by and return to:

DISTRICT WETLANDS AGREEMENT

This District Wetlands Agreement (the “**Agreement**”) is entered into as of the ____ day of _____, 20____, between _____, its successors and assigns (the “**Landowner**”), whose mailing address is _____ and The Preserve at Wilderness Lake Community Development District (the “**District**”) whose mailing address is 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Background Information

Landowner is the fee simple landowner of the real property located in Pasco County, Florida, depicted on **Exhibit “A”** (the “**Property**”). The District has an easement across the Property (the “**District Easement**”) and the District owns the wetland area adjacent to the Property (the “**District Wetlands**”). Landowner desires to construct the improvements attached as **Exhibit “B”** (the “**Improvements**”) within the District Easement and the District Wetlands.

Operative Provisions

For and in consideration of the sum of Ten Dollars (\$10.00), in hand paid, the receipt and sufficiency of which is hereby acknowledged and the mutual promises contained herein, the parties agree as follows:

1. **Incorporation of Background Information.** The foregoing statement of background information is true and correct and is made a part of this Agreement for all purposes.

2. **Construction and Maintenance of Improvements.** Landowner shall construct and maintain the Improvements in a good and workmanlike manner, using sound engineering, construction, and maintenance techniques and practices, and the Improvements will not impede, impair, obstruct, damage or interfere with District drainage facilities or homeowners’ association facilities within the District Easement or District Wetlands or the use of the District Easement or District Wetlands for public purposes and the Improvements shall be constructed and maintained in compliance with all applicable homeowners’ association deed restrictions.

3. **Removal of Improvements.** The District expressly reserves the right to require Landowner, at Landowner's sole cost and expense, to remove the Improvements, upon thirty (30) days written notice to Landowner in the event the District determines with just cause that the Improvements: (1) have not been constructed or maintained strictly in accordance with this Agreement; (2) are impeding, impairing, obstructing, damaging or interfering with District or Pasco County facilities or structures; (3) are interfering with the use of the District Easement or District Wetlands for public purposes; or (4) the Improvements are not being maintained in compliance with all applicable homeowners' association deed restrictions. In the event Landowner fails to comply with District's notice and direction in a timely manner, the District may remove the Improvements at Landowner's sole cost and expense.
4. **Term of Agreement.** This Agreement shall remain in effect for the duration of the Improvements unless the District terminates this Agreement.
5. **Termination of Agreement.** Landowner shall complete the construction of the Improvements within one (1) year of the date of this Agreement. If Landowner does not complete the construction of the Improvements within one (1) year of the date of this Agreement, this Agreement shall be terminated. In addition, the District may terminate this Agreement for any reason upon thirty (30) days written notice to the Landowner. Upon termination of this Agreement by the District, the District may record a Notice of Termination of the Agreement in the public records of Pasco County, Florida.
6. **Insurance.** At all times, the Landowner, and their respective successors and assigns, shall provide insurance coverage for the District: The insurance required in this Agreement shall be on an "occurrence" basis, if available, and if not, on a "claims made" basis and shall be written for the following limits of liability as a minimum: bodily injury \$1 million each occurrence and \$1 million aggregate property damage.
7. **Recording of Agreement.** District may record this Agreement in the public records of Pasco County, Florida.
8. **Payment of Permit Fees.** Prior to the construction of the Improvements, Landowner shall apply for and obtain, at its sole cost and expense, all applicable federal, homeowners' associations, state and/or local permits necessary to construct and maintain the Improvements.
9. **Indemnification for Improvements.** Landowner agrees to indemnify, defend and hold harmless the District, its Board of Supervisors and its members, employees, agents and assigns for: (1) any liability which may be incurred as a result of the approval, preparation and execution of this Agreement; (2) any damage to the Improvements caused by the District or its agents; (3) any damage to the District Easement or District Wetlands or to any District or Pasco County facilities or structures located within the District Easement or District Wetlands; and (4) any claims for injury to any person using the Improvements or resulting from the Improvements located in the District Easement or District Wetlands.

10. Beneficiaries of Agreement. The provisions of this Agreement are covenants running with the land and shall be binding on and inure to the benefit of both parties and their respective successors and assigns.

11. Controlling Law of Agreement. This Agreement shall be construed under the laws of Florida.

12. Payment of Costs & Fees. In the event either party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred, including reasonable attorney's fees and costs for trial, alternate dispute resolution, or appellate proceedings.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

WITNESSES:

Print Name: _____

Print Name: _____

Print Name: _____

Print Name: _____

WITNESSES:

Print Name: _____

Print Name: _____

LANDOWNER

By: _____

Print Name: _____

LANDOWNER

By: _____

Print Name: _____

**THE PRESERVE AT WILDERNESS
LAKE COMMUNITY DEVELOPMENT
DISTRICT**

By: _____

Print Name: _____

District Manger

ACKNOWLEDGMENTS

STATE OF FLORIDA)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____,
20__, by _____. He/she is personally known to me, or has
produced as identification.

Signature of Notary Public,
State of Florida
My Commission Expires:

STATE OF FLORIDA)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____,
20__, by _____. He/she is personally known to me, or has
produced as identification.

Signature of Notary Public,
State of Florida
My Commission Expires:

STATE OF FLORIDA)
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____,
20__, by _____, as District Manager of The Preserve At Wilderness
Lake Community Development District. He/she is personally known to me, or has
produced as identification.

Signature of Notary Public,
State of Florida
My Commission Expires:

Tab 12

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held on **Wednesday November 2, 2022, at 6:36 p.m.** at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Blvd., Land O' Lakes, FL 34637.

Present and constituting a quorum:

Holly Ruhlig	Board Supervisor, Chairman
Bryan Norrie	Board Supervisor, Vice Chairman
Scott Diver	Board Supervisor, Assistant Secretary
Beth Edwards	Board Supervisor, Assistant Secretary
Heather Hepner	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	Regional District Manager, Rizzetta & Company <i>(via conference call)</i>
Jayna Cooper	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley, Robin & Vericker <i>(via conference call)</i>
Stephen Brletic	District Engineer, JMT Engineering
Sean Craft	Community Manager, Rizzetta & Company, Inc.
Tyler Johnson	Representative, Fit Rev
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order /Pledge of Allegiance

Ms. Cooper called the meeting to order confirming a quorum for the meeting. Ms. Ruhlig led the Board in the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Cooper asked if there were any audience comments. An audience member shared concerns regarding the removal of a dead tree behind his home that is located on District property. The Board will hold a discussion regarding the Natural Areas Policy at their December meeting.

An audience member expressed concerns regarding a letter they received about

plantings on District property. They requested advance notice if District staff/surveyor is scheduled to come out.

THIRD ORDER OF BUSINESS

Board Supervisor Requests and Walk on Items

Ms. Hepner discussed the road clearance requirement of 14 feet under landscape reports.

FOURTH ORDER OF BUSINESS

Presentation of Comprehensive Overhaul Plan for New Fitness Equipment

This item was moved up in the agenda so that Mr. Tyler Johnson could give his presentation and then leave the meeting. Mr. Johnson presented the comprehensive overhaul plan for the new fitness equipment. A lengthy discussion ensued. Mr. Johnson will send a revised proposal to include two additional weight machines.

On a Motion by Ms. Hepner, seconded by Mr. Norrie, with all in favor, the Board of Supervisors authorized District Chair to execute the revised FitRev proposal at a not-to-exceed amount of \$60,000.00 for the Preserve at Wilderness Lake Community Development District.

The Board directed Mr. Craft to look into alternative extraction options that would save \$3,000.

FIFTH ORDER OF BUSINESS

General Interest Items

The Board took District Engineer's report next in the agenda.

A. District Engineer

Mr. Brletic reviewed his report with the Board. He gave the Board an update on Grasmere. He stated that he is waiting on permit documents from Pasco County.

Mr. Brletic gave the board an update on the Splash Pad. He stated that it is still in progress, and he is waiting for the bollard switch and then the surface work can begin.

Mr. Brletic gave the Board an update on the Ranger Station repairs. He stated that a permit has been issued and the beam is on schedule.

A discussion was held regarding the dock repair/replacement. Mr. Brletic stated that he has requested proposals for the dock repair/replacement for the Board's consideration.

On a Motion by Mr. Norrie, seconded by Ms. Ruhlig, with all in favor, the Board of Supervisors appointed Ms. Edwards as liaison to work with District Engineer on the floating dock project for the Preserve at Wilderness Lake Community Development District.

B. Landscaping Reports

The Board reviewed the landscape inspection reports. Ms. Hepner asked questions regarding the irrigation at the front of the community. Mr. Craft will follow-up with RedTree in an email.

A discussion was held regarding tree pruning to 14 feet. Mr. Craft will follow-up/address with RedTree right way.

Three proposals from RedTree for magnolia trees were presented.

On a Motion by Ms. Edwards, seconded by Ms. Ruhlig, with all in favor, the Board of Supervisors approved RedTree Landscape's proposal to remove Holly Trees and install Magnolia trees and St. Augustine Sod for three areas at a total cost of \$15,540.00 for the Preserve at Wilderness Lake Community Development District.

C. District Counsel

Mr. Vericker opened the floor for a discussion regarding social media. A lengthy discussion ensued. Mr. Vericker advised that communication via email or text must be one-way. The Board directed Mr. Craft to look into an SMS feature in Constant Contact.

D. GHS Environmental Report

Ms. Cooper presented the GHS report for the Board's review. Ms. Edwards gave the Board an update on the woodline pruning and informed the Board that the woodline pruning would be finished in January/February.

E. Community Manager's Report

Mr. Craft presented his Community Manager's Report. He presented proposals, under separate cover, from Cool Coast for AC repair and replacement. He reviewed the associated costs for both.

On a Motion by Ms. Ruhlig, seconded by Ms. Hepner, with all in favor, the Board of Supervisors approved Cool Coast's proposal for AC replacement (ICP) at a cost of \$9,098.00 for the Preserve at Wilderness Lake Community Development District.

Ms. Edwards requested an events report be included in the meeting agendas with more details.

SIXTH ORDER OF BUSINESS

Discussion Regarding Available Plot of Land

This item was covered under the District Engineer's Report. Mr. Brletic advised that the first step required would be a pre-application meeting with the County to determine what this parcel can be used for. A discussion ensued. The Board decided to table this item until further notice.

SEVENTH ORDER OF BUSINESS

Presentation of Comprehensive Plan for New Fitness Equipment

This item was discussed after Supervisor Walk-on Items.

EIGHTH ORDER OF BUSINESS

Consideration of Proposals for Volleyball Court Sand Replacement

The Board tabled this item until further notice.

NINTH ORDER OF BUSINESS

Consideration of Proposals for Payment Processing

A discussion ensued regarding a payment processing system. Ms. Hepner directed District staff to look into DBPR requirements to sell food.

On a Motion by Ms. Hepner, seconded by Ms. Edwards, with all in favor, the Board of Supervisors authorized the purchase of Square Payment System at a cost of \$299.00 for the Preserve at Wilderness Lake Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Final Proposed Amenity Services Contract

Ms. Cooper presented the Final Proposed Amenity Services Contract. A discussion ensued. Ms. Edwards requested a revised organizational chart on page 26 to include the names of the people and who they report to. Ms. Edwards also requested the specific procedure for Exhibit "D" on page 25 of the contract.

On a Motion by Ms. Edwards, seconded Ms. Ruhlig, with all in favor, the Board of Supervisors approved the Rizzetta Amenity Services Contract as revised for the Preserve at Wilderness Lake Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Final Proposed District Services Contract

Ms. Cooper presented the Final Proposed District Services Contract. A discussion ensued.

On a Motion by Ms. Ruhlig, seconded Ms. Edwards, with all in favor, the Board of Supervisors approved the Rizzetta District Services Contract as presented for the Preserve at Wilderness Lake Community Development District.

TWELFTH ORDER OF BUSINESS

Discussion Regarding Banning Swimming From Shore

This item was tabled until the Rules and Regulations workshop.

THIRTEENTH ORDER OF BUSINESS **Discussion Regarding Littoral Shelf in Deerfield Pond**

Ms. Cooper gave the Board an update regarding the littoral shelf in the Deerfield pond. She stated that an informational meeting was held on November 1st facilitated by Chuck Burnite with GHS Environmental with the Deerfield residents.

FOURTEENTH ORDER OF BUSINESS **Consideration of the Minutes of the Board of Supervisors' Meeting held on October 5, 2022**

Ms. Cooper presented the minutes of the Board of Supervisors' meeting held on October 5, 2022. See motion below.

FIFTEENTH ORDER OF BUSINESS **Consideration of the Minutes of the Board of Supervisors' Continued Meeting held on October 11, 2022**

Ms. Cooper presented the minutes of the Board of Supervisors' continued meeting held on October 11, 2022.

On a Motion by Ms. Ruhlig, seconded by Ms. Hepner, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on October 5, 2022 and the minutes of the continued meeting held on October 11, 2022 as presented for the Preserve at Wilderness Lake Community Development District.

SIXTEENTH ORDER OF BUSINESS **Consideration of Operation & Maintenance Expenditures for August 2022**

Ms. Cooper presented the Operation and Maintenance Expenditures for August 2022 brought under separate cover.

On a Motion by Ms. Ruhlig, seconded by Ms. Hepner, with all in favor, the Board of Supervisors approved the August 2022 Operation and Maintenance Expenditures (\$141,553.22) for the Preserve at Wilderness Lake Community Development District.

Mr. Diver left the meeting in progress at 11:00 p.m.

SEVENTEENTH ORDER OF BUSINESS **District Manager Update**

Ms. Cooper presented her District Manager's Report and reminded the Supervisors that their next regular meeting was scheduled for December 7, 2022 at 9:30 a.m.

The Board made a motion to appoint Sean Craft as Community Manager.

On a Motion by Ms. Hepner, seconded by Ms. Ruhlig, with all in favor, the Board of Supervisors appointed Sean Craft as Community Manager for the Preserve at Wilderness Lake Community Development District.

Mr. Norrie left the meeting in progress at 11:05 p.m.

EIGHTEENTH ORDER OF BUSINESS

Audience Comments

Ms. Cooper asked if there were any audience comments. There were none.

NINETEENTH ORDER OF BUSINESS

Supervisors Requests

Ms. Cooper asked if there were any Supervisor requests. Ms. Ruhlig requested that a workshop for Rules and Regulations be scheduled for January at the Board's December meeting. Ms. Hepner requested a discussion regarding storm drain markers be added to the next meeting agenda.

TWENTY-SECOND ORDER OF BUSINESS

Adjournment

Ms. Cooper stated that if there was no further business to come before the Board then a motion to adjourn the meeting would be in order.

On a Motion by Ms. Ruhlig, seconded by Ms. Edwards, with all in favor, the Board of Supervisors adjourned at 11:09 p.m. for the Preserve at Wilderness Lake Community Development District.

Assistant Secretary

Chairman/Vice Chairman

Exhibit A



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

John Leigh Park

PROPERTY		DATE: <i>10/4/22</i>							TECHNICIAN(S): <i>John</i>						
TIMER TYPE	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1	PROGRAM C / BATTERY 3														
START:	START:														
PROGRAM B / BATTERY 2	PROGRAM C / BATTERY 4														
START:	START:														
ZONE NUMBER															
ZONE # PROG A / BATTERY 1		<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>									
ZONE # PROG B / BATTERY 2		<i>60</i>	<i>80</i>	<i>60</i>	<i>60</i>	<i>60</i>									
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR / DRIP / MIX		<i>R</i>	<i>S</i>	<i>R</i>	<i>S</i>	<i>R</i>									
CLEANED CLOGGED NOZZLE															
CHANGED INCORRECT NOZZLE															
REPLACED NOZZLE															
ADJUST ARC / RADIUS															
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE															
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:	<i>Minor adjustments now 75</i>														



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Neighborhood Park
Wilderness
Hybrid
Herons wood made 400

PROPERTY	TIMER TYPE	DATE: 10/4/17							TECHNICIAN(S): John	RAIN SWITCH TYPE								
		MON	TUE	WED	THU	FRI	SAT	SUN		THU	FRI	SAT	SUN					
PROGRAM A / BATTERY 1	START: 11PM								PROGRAM C / BATTERY 3									
PROGRAM B / BATTERY 2	START:								PROGRAM D / BATTERY 4									
ZONE NUMBER		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
ZONE # PROG A / BATTERY 1		40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40
ZONE # PROG B / BATTERY 2																		
ZONE # PROG C / BATTERY 3																		
ZONE # PROG D / BATTERY 4																		
SPRAY / ROTOR/ DRIP / MIX		5	5	12	12	12	12	12	5	12	12	12	12	12	12	12	12	12
CLEANED CLOGGED NOZZLE																		
CHANGED INCORRECT NOZZLE																		
REPLACED NOZZLE																		
ADJUST ARC / RADIUS																		
STRAIGHTEN HEADS																		
HEAD MISSING / BROKE																		
CHANGE 4" TO 6"																		
CHANGE 4" TO 12"																		
CHANGE 6" TO 12"																		
SHRUBS: RAISED HEADS																		
TURF: RAISED HEADS																		
RELOCATE HEADS																		
LEAK IN HEADS																		
LEAK IN PIPE																		
ROTORS NOT ROTATING																		
VALVE INOPERABLE																		
REPAIR DRIP LINE																		
NOTES:																		



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Deerfield

PROPERTY TIMER TYPE	DATE: <i>10/4/20</i>							TECHNICIAN(S): <i>Jhn</i>	RAIN SWITCH TYPE						
	MON	TUE	WED	THU	FRI	SAT	SUN		MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1	START: <i>10pm</i>							PROGRAM C / BATTERY 3	STOP:						
PROGRAM B / BATTERY 2	START: <i>10pm</i>							PROGRAM C / BATTERY 4	STOP:						
ZONE NUMBER	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>					
ZONE # PROG A / BATTERY 1	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>30</i>					
ZONE # PROG B / BATTERY 2															
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR / DRIP / MIX	<i>S</i>	<i>T</i>	<i>S</i>	<i>R</i>	<i>R</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>P/m</i>	<i>S</i>					
CLEANED CLOGGED NOZZLE															
CHANGED INCORRECT NOZZLE															
REPLACED NOZZLE															
ADJUST ARC / RADIUS															
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE															
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:	<i>Pic adjustments as needed</i>														



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

PROPERTY	TIMER TYPE	DATE: 10/4/20							TECHNICIAN(S): John										
		MON	TUE	WED	THU	FRI	SAT	SUN											
PROGRAM A / BATTERY 1	START:								WATER SOURCE PROGRAM C / BATTERY 3										
PROGRAM B / BATTERY 2	START:								PROGRAM C / BATTERY 4										
ZONE NUMBER	START:																		
ZONE # PROG A / BATTERY 1																			
ZONE # PROG B / BATTERY 2																			
ZONE # PROG C / BATTERY 3																			
ZONE # PROG D / BATTERY 4																			
SPRAY / ROTOR/ DRIP / MIX																			
CLEANED CLOGGED NOZZLE																			
CHANGED INCORRECT NOZZLE																			
REPLACED NOZZLE																			
ADJUST ARC / RADIUS																			
STRAIGHTEN HEADS																			
HEAD MISSING / BROKE																			
CHANGE 4" TO 6"																			
CHANGE 4" TO 12"																			
CHANGE 6" TO 12"																			
SHRUBS: RAISED HEADS																			
TURF: RAISED HEADS																			
RELOCATE HEADS																			
LEAK IN HEADS																			
LEAK IN PIPE																			
ROTORS NOT ROTATING																			
VALVE INOPERABLE																			
REPAIR DRIP LINE																			
NOTES:		Electric flange down, Duke put on hold needed to pull meter cover																	

Wilderne SS
ACC -

Electric flange down, Duke put on hold needed to pull meter cover



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Handel Health Dr 1C

PROPERTY		DATE: <i>10/4/22</i>							TECHNICIAN(S): <i>John</i>						
TIMER TYPE	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1	PROGRAM C / BATTERY 3	<i>Stable</i>													
START:	START:														
PROGRAM B / BATTERY 2	PROGRAM C / BATTERY 4														
START:	START:														
ZONE NUMBER															
ZONE # PROG A / BATTERY 1															
ZONE # PROG B / BATTERY 2															
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR / DRIP / MIX															
CLEANED CLOGGED NOZZLE															
CHANGED INCORRECT NOZZLE															
REPLACED NOZZLE															
ADJUST ARC / RADIUS															
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE															
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:		<i>Wilderness</i> <i>2 nodes</i> <i>12:15 AM</i> <i>1:15 AM</i> <i>1</i> <i>30</i> <i>30</i> <i>5</i> <i>Minimum adjustments on rotors & sprays</i>													



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Ludg 2

PROPERTY TIMER TYPE	DATE: <i>10/4/22</i>							TECHNICIAN(S): <i>John</i>						
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1	START: <i>12PM</i>							WATER SOURCE: PROGRAM C / BATTERY 3						
PROGRAM B / BATTERY 2	START: <i>8AM</i>							WATER SOURCE: PROGRAM C / BATTERY 4						
ZONE NUMBER	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>
ZONE # PROG A / BATTERY 1	<i>25</i>	<i>30</i>	<i>20</i>	<i>25</i>	<i>25</i>	<i>30</i>	<i>30</i>	<i>30</i>	<i>25</i>	<i>40</i>	<i>45</i>	<i>0</i>	<i>30</i>	<i>25</i>
ZONE # PROG B / BATTERY 2				<i>10</i>	<i>10</i>					<i>60</i>				
ZONE # PROG C / BATTERY 3														
ZONE # PROG D / BATTERY 4														
SPRAY / ROTOR / DRIP / MIX														
CLEANED CLOGGED NOZZLE														
CHANGED INCORRECT NOZZLE														
REPLACED NOZZLE														
ADJUST ARC / RADIUS														
STRAIGHTEN HEADS														
HEAD MISSING / BROKE														
CHANGE 4" TO 6"														
CHANGE 4" TO 12"														
CHANGE 6" TO 12"														
SHRUBS: RAISED HEADS														
TURF: RAISED HEADS														
RELOCATE HEADS														
LEAK IN HEADS														
LEAK IN PIPE														
ROTORS NOT ROTATING														
VALVE INOPERABLE														
REPAIR DRIP LINE														
NOTES:	<i>Wilderness I-Cov 2</i> <i>Adjusted drip heads</i> <i>Repaired drip heads</i> <i>Replaced nozzles</i> <i>Adjusted arc on zone 1</i> <i>Adjusted arc on zone 2</i> <i>Adjusted arc on zone 3</i> <i>Adjusted arc on zone 4</i> <i>Adjusted arc on zone 5</i> <i>Adjusted arc on zone 6</i> <i>Adjusted arc on zone 7</i> <i>Adjusted arc on zone 8</i> <i>Adjusted arc on zone 9</i> <i>Adjusted arc on zone 10</i> <i>Adjusted arc on zone 11</i> <i>Adjusted arc on zone 12</i> <i>Adjusted arc on zone 13</i> <i>Adjusted arc on zone 14</i>													



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

PROPERTY	Shops at Wire Grass							DATE: 10/10/22							TECHNICIAN(S): M.T.C.									
	TIMER TYPE	MON	TUE	WED	THU	FRI	SAT	SUN	PROGRAM A / BATTERY 1	MON	TUE	WED	THU	FRI	SAT	SUN	WATER SOURCE	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1																	PROGRAM C / BATTERY 3							
PROGRAM B / BATTERY 2																	PROGRAM C / BATTERY 4							
START:																	START:							
STOP:																	STOP:							
ZONE NUMBER	34	31	27	19	26	10	11	12	28															
ZONE # PROG A / BATTERY 1																								
ZONE # PROG B / BATTERY 2																								
ZONE # PROG C / BATTERY 3																								
ZONE # PROG D / BATTERY 4																								
SPRAY / ROTOR/ DRIP / MIX	D	D	D	D	D	D	D	D	D															
CLEANED CLOGGED NOZZLE																								
CHANGED INCORRECT NOZZLE																								
REPLACED NOZZLE																								
ADJUST ARC / RADIUS																								
STRAIGHTEN HEADS																								
HEAD MISSING / BROKE																								
CHANGE 4" TO 6"																								
CHANGE 4" TO 12"																								
CHANGE 6" TO 12"																								
SHRUBS: RAISED HEADS																								
TURF: RAISED HEADS																								
RELOCATE HEADS																								
LEAK IN HEADS																								
LEAK IN PIPE																								
ROTORS NOT ROTATING																								
VALVE INOPERABLE																								
REPAIR DRIP LINE	4	1	3	2					2															
NOTES:																								



REDTREE LANDSCAPE SYSTEMS IRRIGATION CONTROLLER CHECKLIST

PROPERTY	Shop 95 wire grass / Nucle's Center / Stone Fronts							DATE: 10-10-22							TECHNICIAN(S): Mike.F													
	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
PROGRAM A / BATTERY 1																												
PROGRAM B / BATTERY 2																												
ZONE NUMBER	1	2	3	4	5	6	7																					
ZONE # PROG A / BATTERY 1																												
ZONE # PROG B / BATTERY 2																												
ZONE # PROG C / BATTERY 3																												
ZONE # PROG D / BATTERY 4																												
SPRAY / ROTOR / DRIP MIX																												
CLEANED CLOGGED NOZZLE																												
CHANGED INCORRECT NOZZLE																												
REPLACED NOZZLE																												
ADJUST ARC / RADIUS																												
STRAIGHTEN HEADS																												
HEAD MISSING / BROKE																												
CHANGE 4" TO 6"																												
CHANGE 4" TO 12"																												
CHANGE 6" TO 12"																												
SHRUBS: RAISED HEADS																												
TURF: RAISED HEADS																												
RELOCATE HEADS																												
LEAK IN HEADS																												
LEAK IN PIPE																												
ROTORS NOT ROTATING																												
VALVE INOPERABLE																												
REPAIR DRIP LINE																												
NOTES:																												



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

PROPERTY	DATE: <i>10-10-22</i>							TECHNICIAN(S):	Mike F						
TIMER TYPE	TIMER TYPE							WATER SOURCE	RAIN SWITCH TYPE						
PROGRAM A / BATTERY 1	MON	TUE	WED	THU	FRI	SAT	SUN	PROGRAM C / BATTERY 3	MON	TUE	WED	THU	FRI	SAT	SUN
START:	STOP:							START:	STOP:						
PROGRAM B / BATTERY 2	MON	TUE	WED	THU	FRI	SAT	SUN	PROGRAM C / BATTERY 4	MON	TUE	WED	THU	FRI	SAT	SUN
START:	STOP:							START:	STOP:						
ZONE NUMBER															
ZONE # PROG A / BATTERY 1	<i>1 2</i>														
ZONE # PROG B / BATTERY 2	<i>25 25</i>														
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR/ DRIP / MIX															
CLEANED CLOGGED NOZZLE															
CHANGED INCORRECT NOZZLE															
REPLACED NOZZLE															
ADJUST ARC / RADIUS															
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE								<i>11</i>	<i>111</i>						
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:															



DD Controller

REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST

PROPERTY		DATE: 10/17/22							TECHNICIAN(S): MKC						
TIMER TYPE	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	
PROGRAM A / BATTERY 1															
START:	10 PM							STOP:							
PROGRAM B / BATTERY 2															
START:								STOP:							
ZONE NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
ZONE # PROG A / BATTERY 1	30	30	30	30	30	30	30	30	30	30	30	30	30	30	
ZONE # PROG B / BATTERY 2															
ZONE # PROG C / BATTERY 3															
ZONE # PROG D / BATTERY 4															
SPRAY / ROTOR / DRIP / MIX	M	M	S	S	S	S	S	R	R	R	R	R	R	R	
CLEANED CLOGGED NOZZLE															
CHANGED INCORRECT NOZZLE															
REPLACED NOZZLE		1													
ADJUST ARC / RADIUS					2	2	1								
STRAIGHTEN HEADS															
HEAD MISSING / BROKE															
CHANGE 4" TO 6"															
CHANGE 4" TO 12"															
CHANGE 6" TO 12"															
SHRUBS: RAISED HEADS															
TURF: RAISED HEADS															
RELOCATE HEADS															
LEAK IN HEADS															
LEAK IN PIPE															
ROTORS NOT ROTATING															
VALVE INOPERABLE															
REPAIR DRIP LINE															
NOTES:	Newly set on every day														



**REDTREE LANDSCAPE SYSTEMS
IRRIGATION CONTROLLER CHECKLIST**

Waters Edge

PROPERTY	TIMER TYPE	DATE: 10/17/22							TECHNICIAN(S): Mike												
		MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN						
PROGRAM A / BATTERY 1	START: 9PM																				
PROGRAM B / BATTERY 2	START: 5PM																				
ZONE NUMBER		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ZONE # PROG A / BATTERY 1		60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
ZONE # PROG B / BATTERY 2																					
ZONE # PROG C / BATTERY 3																					
ZONE # PROG D / BATTERY 4																					
SPRAY / ROTOR / DRIP / MIX		R	S	R	S	R	S	R	S	D	R	S	D	R	S	R	S	R	S	R	S
CLEANED CLOGGED NOZZLE																					
CHANGED INCORRECT NOZZLE																					
REPLACED NOZZLE																					
ADJUST ARC / RADIUS																					
STRAIGHTEN HEADS																					
HEAD MISSING / BROKE																					
CHANGE 4" TO 6"																					
CHANGE 4" TO 12"																					
CHANGE 6" TO 12"																					
SHRUBS: RAISED HEADS																					
TURF: RAISED HEADS																					
RELOCATE HEADS																					
LEAK IN HEADS																					
LEAK IN PIPE																					
ROTORS NOT ROTATING																					
VALVE INOPERABLE																					
REPAIR DRIP LINE																					
NOTES:	<p>Program 8 New Sod - also Controller starting to glitch. replaced battery & wires.</p>																				



22-09-21 P - REVISED Main Blvd Center Islands - Holly Tree. Removal and Replacement Proposal

The New Standard in Landscape Maintenance

1.888.RED.TREE

www.redtreelandscape.com

5532 Auld Lane, Holiday FL 34690

REVISED MAIN BOULEVARD CENTER ISLANDS: HOLLY TREE REMOVAL AND REPLACEMENT PROGRAM

FOR

Preserve at Wilderness Lake CDD

Attention: Jayna Cooper, District Manager

September 21, 2022

Scope of Work – 3 separate areas

Center median directly across from playground at the Clubhouse



Item	Size	Quantity	Unit Price	Total Price
Remove Holly trees		6	\$175.00	\$1,050.00
Install Southern Magnolia trees	30-gallon	2	\$437.50	\$875.00
Install St. Augustine Sod	Square foot	1,150	\$1.50	\$1,725.00

COST: \$3,650.00

Second island across from Clubhouse



The New Standard in Landscape Maintenance

1.888.RED.TREE

www.redtreelandscapesystems.com

5532 Auld Lane, Holiday FL 34690



Item	Size	Quantity	Unit Price	Total Price
Remove Holly trees		13	\$175.00	\$2,275.00
Install Southern Magnolia trees	30-gallon	4	\$437.50	\$1,750.00
Install St. Augustine Sod	Square foot	1,760	\$1.50	\$2,640.00

COST: \$6,665.00

Center island in front of Lakewood Retreat



The New Standard in Landscape Maintenance

1.888.RED.TREE

www.redtreelandscape.com

5532 Auld Lane, Holiday FL 34690



Item	Size	Quantity	Unit Price	Total Price
Remove Holly trees		6	\$175.00	\$1,050.00
Install Southern Magnolia trees	30-gallon	2	\$437.50	\$875.00
Install St. Augustine Sod	Square feet	2,200	\$1.50	\$3,300.00

COST: \$5,225.00

TOTAL COST FOR ALL 3 AREAS: \$15,540.00

Authorized Signature to Proceed

Date of Authorization

Proposals submitted by Robert Johnson – Client Care Specialist
rjohnson@redtreelandscape.com / Cell phone: (727) 267-2059

Tab 13



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Regular Meeting:** January 4, 2022, at 9:30 a.m.
- **Rules & Regulations Workshop:** Date TBD

District Manager's Report

December 7

2022

Landscape – Mulch Project: Coordinated conference call with RedTree and District Management to discuss status of mulching project.

Landscape – Enhancements: Received and disseminated several landscape enhancement proposals and tree pruning proposals.

New Supervisor Meeting: Coordinated meeting with new Supervisor and District Management to discuss the role and responsibilities of being a CDD Board member.

Volunteer Coverage: Collaborated with Lodge Management to provide updated information to EGIS for volunteer/workers compensation coverage.

Natural Areas Policy: Coordinated conference call with District Counsel, Board Supervisor, District Management, and Lodge Management to discuss the natural areas policy.

Tab 14

Summary of Financial Assumptions

The below table contains a partial summary of information provided by Preserve at Wilderness Lake CDD for the Preserve at Wilderness Lake CDD funding study. For the purpose of this report, an annual operating budget was set to \$0, as this report focuses only on reserve items.

<i>Fiscal Calendar Year Begins</i>	<i>October 1</i>
<i>Reserve Study by Fiscal Calendar Year Starting</i>	<i>October 1, 2021</i>
<i>Funding Study Length</i>	<i>30 Years</i>
<i>Number of Assessment Paying Owners</i>	<i>958</i>
<i>Reserve Balance as of October 1, 2021¹</i>	<i>\$ 1,048,941</i>
<i>Annual Inflation Rate</i>	<i>2.50%</i>
<i>Tax Rate on Reserve Interest</i>	<i>0.00%</i>
<i>Minimum Reserve Account Balance</i>	<i>\$ 0</i>
<i>Assessment Change Period</i>	<i>1 Year</i>
<i>Annual Operating Budget</i>	<i>\$ 0</i>

¹ See "Financial Condition of District" in this report.

Recommended Payment Schedule

The below table contains the recommended schedule of payments for the next six years. The projected life expectancy of the major components and the funding needs of the reserves of the District are based upon the District performing appropriate routine and preventative maintenance for each major component. Failure to perform such maintenance can negatively impact the remaining useful life of the major components and can dramatically increase the funding needs of the reserves of the District.

Proposed Assessments

Fiscal Calendar Year	Owner Total Annual Assessment	District Annual Reserve Assessment	Proposed Reserve Balance
2021	\$ 254	\$ 242,900	\$ 1,056,629
2022	\$ 260	\$ 248,973	\$ 1,184,241
2023	\$ 266	\$ 255,197	\$ 1,231,745
2024	\$ 273	\$ 261,577	\$ 1,205,005
2025	\$ 280	\$ 268,116	\$ 1,218,064
2026	\$ 287	\$ 274,819	\$ 1,125,793

* Annual Reserve Payments have been manually modified.

Payments have been modified to smooth payments over time.

Fiscal Year beginning October 1, 2021